

# I. General

## A) CERTIFICATION PERIOD

The annual certification period will be from November 1 of the current year to October 31 of the following year ("Certification Period").

## B) CORE REQUIREMENTS FOR CERTIFICATION

- 1) **Safe Play** – Per Regulation VII.A, all Officials seeking USTA certification must be in compliance with Safe Play, including clearing the USTA Background Screening.
- 2) **Vision** – Any Official making on-court Question of Fact decisions must meet the requirements specified on the USTA Vision Form and submit the Form as directed by the USTA Officiating Department. Any Official who solely serves in the capacity of a Chief Umpire or Referee that do not make Question of Fact decisions may seek a waiver for the Vision Form requirement from the National Chairperson.
- 3) **USTA Membership** - Each USTA Certified Official must be a USTA member at all times.

## C) OFFICIATING REQUIREMENTS AND RECORDS

- 1) **Officiating Requirements** – Officiating requirements to attain and retain USTA Certification are defined in Tables 1-6.
- 2) **Officiating Records** - Officials are expected to enter their officiating records in OfficialsFirst on a timely basis. All officiating records must be entered no later than October 31 of the current Certification Period.
  - a) Review of the officiating records will be conducted by the USTA Officiating Department to ensure officiating requirements are met.
  - b) USTA Officiating Department will accept feedback from an Official's Section Chairperson during the review process.

## D) EDUCATION

- 1) **Education** – All education requirements will be determined by the USTA Officiating Department, in consultation with the National Chairperson. All offerings will be provided by the USTA Officiating Department. Education requirements may be amended by the USTA Officiating Department, in consultation with the National Chairperson, during any Certification Period. Any amendments to the education requirements must be posted at least 90 days before the effective date.
- 2) **Education Requirements** - Education requirements to attain and/or retain Certification are defined in Tables 1-6.
- 3) **Education Records** - All education records are available on the USTA Officiating Department's Learning Resource Center.
- 4) **Assessment** – USTA Officiating Department, in consultation with the National Chairperson, may require Officials to complete an annual assessment(s).

## E) CODE OF CONDUCT

All Officials must adhere to the *Officials' Code of Conduct*.