

**United States Tennis Association Incorporated (USTA)
ATHLETE SELECTION PROCEDURES
2023 Parapan American Games; Santiago, Chile (Games)
Wheelchair Tennis
March 4, 2023**

1. SELECTION SYSTEM

1.1. Provide the minimum eligibility requirements for an athlete to be considered for selection to the 2023 Parapan American Games team (the Team):

1.1.1. Nationality/Passport requirements:

Athlete must be a national of the United States at the time of nomination.

Athlete must hold a valid U.S. passport that will not expire for six months after the conclusion of the Games.

1.1.2. Minimum International Paralympic Committee (IPC) or Americas Paralympic Committee (APC) standards for participation:

Any competitor in the Parapan American Games must be a national of the country of the National Paralympic Committee (NPC) which is entering such competitor. For additional information regarding an athlete who is a national of two or more countries, has changed his or her nationality or acquired a new nationality, refer to the IPC Handbook (Section 2, Chapter 3.1) or the Americas Paralympic Committee bylaws (Chapter 2.4.12 of the IPC Handbook).

1.1.3. Minimum International Federation (IF) and/or Continental Federation (CF) (PPAG only) standards for participation (if any):

- have an official ranking on the ITF Wheelchair Tennis Singles World Ranking List dated 11 September 2023 (exceptions may be granted through the Bipartite Commission Invitation Allocation method); and
- be internationally classified in an eligible Sport Class with a Sport Class Status of (i) Confirmed; or (ii) Review with a Fixed Review Date of 1 January 2024 or later*; and
- hold a current ITF IPIN membership.

*In relation to criterion starred above, NPCs are permitted to provisionally select athletes with a Sport Class Status of (i) New; (ii) Review; and (iii) Review with a Fixed Review Date of 31 December 2023 or earlier, subject to such athletes attending an Evaluation Session prior to or during the Games (including any required in competition Observation Assessment).

For Bipartite Commission Invitations, the ITF and the IPC may consider athletes who do not have an official ranking on the Wheelchair Tennis Singles World Ranking List dated 11 September 2023 as long as they have competed in at least one ITF Wheelchair Tennis competition between 14 September 2020 and 10 September 2023.

1.1.4. Other requirements (if any):

- Players must be in good standing with USTA.
- Players must be actively enrolled and in good standing with the Tennis Anti-Doping Program (TADP), as promulgated by the International Tennis Integrity Agency (ITIA).
- Players are subject to and bound by the Tennis Anti-Corruption Program (TACP), as promulgated by ITIA.

- Athlete must successfully complete all Games Registration requirements by stated deadline.
- Any athlete aged 18 or older will be required to undergo a background screen in accordance with the current [USOPC Background Check Policy](#).
- Any athlete aged 18 or older as of the Closing Ceremony will be required to remain current with the U.S. Center for SafeSport's education and training requirements in accordance with the [USOPC Athlete Safety Policy](#).

1.2. Tryout Events:

N/A

- 1.2.1. Event names, dates and locations of all trials, competitions, and camps to be used as part of the selection process:

N/A

- 1.2.2. Describe how athletes qualify for the events listed in 1.2.1.:

N/A

1.3. Step-by-step description of the selection process for these Games (include maximum Team size):

Per the Games Qualifications Regulations, published September 2022, the qualification slot is allocated to the individual athlete, not the NPC. USTA rankings will not be utilized for the Games. US Athlete and Team Selection will be based only on International Tennis Federation rankings *see* <https://www.itftennis.com/en/itf-tours/uniqlo-wheelchair-tennis-tour/>.

Further, per the Games Qualification Regulations, entry per NPC will be followed by the USTA as follows:

Singles: An NPC can enter a maximum of two (2) qualified male athletes and two (2) qualified female athletes in the men's and women's singles events, respectively. An NPC can enter a maximum of two (2) qualified athletes in the quad singles event.

Doubles: An NPC can enter a maximum of one (1) eligible men's team and one (1) eligible women's team in the men's and women's doubles events, respectively. An NPC can enter a maximum of one (1) eligible team in the quad doubles event. Team members are selected from the athletes participating in their respective singles event. NPCs must submit their doubles nominations in writing to the ITF by (date TBC by the ITF).

In the unlikely event that a draw is not filled, the maximum entry may be exceeded at the discretion of the ITF and the IPC.

The sixteen (16) highest ranked male athletes from the Americas Region on the ITF Wheelchair Tennis Singles World Ranking List dated 11 September 2023 will each obtain one (1) qualification slot.

The ten (10) highest ranked female athletes from the Americas Region on the ITF Wheelchair Tennis Singles World Ranking List dated 11 September 2023 will each obtain one (1) qualification slot.

The seven (7) highest ranked Quad athletes from the Americas Region on the ITF Wheelchair Tennis Singles World Ranking List dated 11 September 2023 will each obtain one (1) qualification slot.

Bipartite: Any qualification slot that cannot be allocated through this method will be allocated via the Bipartite Commission Invitation Allocation method as outlined in the Games Qualification Regulations (September 2022). The Bipartite Commission Invitation Allocation as identified in the Qualification Guideline, is as

follows: Six (6) eligible male athletes, four (4) eligible female athletes and three (3) eligible athletes in the Quad sport class will be selected by the IPC and ITF for a Bipartite Commission Invitation slot. To be considered for a Bipartite Commission Invitation, the ITF must receive an official application from the relevant NPC by 15 September 2023. The USTA may submit a Bipartite Application for those eligible athletes, as identified by the ITF in line with the Qualification Guidelines.

2. DISCRETIONARY SELECTION (if applicable)

2.1. Rationale for utilizing discretionary selection (if any):

N/A

2.2. Define the discretionary criteria to be used (if any):

N/A

2.3. Name of the committee that will be responsible for making discretionary selections, along with a complete list of the members' titles:

N/A

2.3.1. Process that will be used to identify and handle any potential conflicts of interest involving a member of the committee:

N/A

3. REMOVAL OF ATHLETES

3.1. Prior to entry by name to the Local Organizing Committee by the USOPC, the USTA has jurisdiction over potential nominees.

An athlete who is nominated to the Team by the USTA may be removed for any of the following reasons:

3.1.1. Voluntary withdrawal. Athlete must submit a written letter to the USTA CEO/Executive Director.

3.1.2. Injury or illness as certified by a physician (or medical staff) approved USTA. If an athlete refuses verification of his/her illness or injury by a physician (or medical staff) approved by USTA, his/her injury will be assumed to be disabling and he/she may be removed.

3.1.3. Violation of the USTA's Rules of Player Conduct (Attachment A).

3.1.4. Non-compliance with the eligibility requirements listed in Section 1.1

3.1.5. Violation of the TADP, World Anti-Doping Agency (WADA), USADA, or USOPC doping regulations / programs.

3.1.6. Violation of TACP.

3.1.7. Removal by the IPC/IF of the event in which the athlete qualified for the team from the medal event program of the Games.

3.1.8. Change in the athlete's sport class(es) following team selection, such that:

3.1.8.1. the athlete's qualifying performance would not have qualified him/her for the team; and/or

3.1.8.2. the athlete is deemed Not Eligible (NE) by the IPC/IF.

An athlete who is removed from the Team pursuant to this provision has the right to a hearing per the USTA Constitution and USTA Bylaws (Bylaw 43) and the USOPC Bylaws, Section 9.

- 3.2. Once athlete entries have been submitted to the Local Organizing Committee by the USOPC, the USOPC has jurisdiction over the Team, at which time, in addition to any applicable USTA Rules of Conduct, the USOPC's Code of Conduct and Grievance Procedures apply. The USOPC's Code of Conduct is included in the Games Forms made available prior to the respective Games; the USOPC's Grievance Procedures can be found at: www.teamusa.org/Footer/Legal/Governance-Documents
- 3.3. An athlete may be removed as a nominee to the Team or from the Team for an adjudicated violation of IPC, APC, WADA, IF, USADA and/or USOPC anti-doping protocol, policies and procedures, as well as the U.S. Center for SafeSport Code, the USOPC Athlete Safety Policy and USTA's Safe Play program, as applicable.

4. REPLACEMENT OF ATHLETES

- 4.1. Describe the selection and approval process for determining replacement athlete(s) should a vacancy occur:
 - 4.1.1. Prior to submission of Entries by Name to the Local Organizing Committee, including any applicable group or committee:

Determined by the ITF based on qualification slot allocation to the individual athlete, not to the NPC.
 - 4.1.2. after submission of Entries by Name to the Local Organizing Committee, including any applicable group or committee:

Please see section 4.1.1.

5. SUPPORTING DOCUMENTS

USTA will retain the approved Selection Procedures and all supporting documents and data from the selection process for six months past the date of the Closing Ceremony of the Games.

6. REQUIRED DOCUMENTS

In addition to the USOPC Code of Conduct, the following documents are required to be signed by an athlete as a condition of nomination to the Parapan American Games:

- USTA Rules of Player Conduct (see Attachment A); and
- Games Consent and Waiver Form (see Attachment B).

7. PUBLICITY/DISTRIBUTION OF PROCEDURES

The USOPC approved Selection Procedures (complete and unaltered) will be posted/published by the USTA in the following public location(s):

- 7.1. USTA Web site: www.usta.com

These procedures will be posted as soon as possible, but not more than five business days following notice of approval by the USOPC.

- 7.2. Other: N/A

8. DATE OF NOMINATION

Nomination of athletes, including replacements, will be announced to all athletes and submitted to the USOPC on or before: October 28, 2023.

9. MANDATORY TRAINING AND/OR COMPETITION

Specify the location, schedule and duration of mandatory training and/or competition: N/A - None

10. ANTI-DOPING REQUIREMENTS

Athletes must adhere to all IPC, APC, WADA, IF, USADA and USOPC anti-doping protocols, policies and procedures, as applicable. This includes participation in Out-of-Competition Testing as required by the IPC, APC, WADA, IF, USADA and USOPC rules, as applicable.

11. DEVELOPMENT OF SELECTION PROCEDURES

The following committee/group (include names and titles) was responsible for creating these Selection Procedures:

- Megan Rose, USTA Managing Director – Major Events
- Liezel Huber, USTA Board Elite Athlete / USTA AAC Chair / USOPC AAC Rep
- Staciellen Stevenson Mischel, USTA Associate General Counsel & DCLO

12. NGB/PSO BYLAWS AND GRIEVANCE PROCEDURES

The USTA Bylaws and Grievance Procedures can be found at: www.usta.com

13. INTERNATIONAL DISCLAIMER

These procedures are based on IPC, APC, as applicable, and/or International Tennis Federation (ITF) rules and regulations as presently known and understood. Any change in the selection procedures caused by a change in IPC, APC, as applicable, and/or ITF rules and regulations will be distributed to the affected athletes immediately. The selection criteria are based on the latest information available to USTA. However, the selections are always subject to unforeseen, intervening circumstances, and realistically may not have accounted for every possible contingency.

If any force of nature, or force majeure, should cause the alteration or cancellation of any of the selection events listed in this document, these selection procedures may require revisions, pursuant to their resubmission to the USOPC.

14. ATHLETE OMBUDS OFFICE

The Athlete Ombuds Office provides cost-free, independent and confidential advice regarding athlete rights, grievance procedures and any other related guidance pertaining to selection procedures and can assist in mediating disputes between athletes and their NGB/PSO.

To contact the Athlete Ombuds Office:

PHONE: (719) 866-5000

EMAIL: ombudsman@usathlete.org

WEBSITE: www.usathlete.org

SIGNATURE PAGE FOLLOWS

15. NGB/PSO SIGNATURES

I certify that I have read and understand the standards/criteria set by our IF and incorporated those standards/criteria into our Selection Procedures. I further certify that the information provided herein regarding Athlete Selection Procedures represents the method approved by the USTA.

Position	Print Name	Signature	Date
USTA President or CEO/Executive Director	Lew Sherr	DocuSigned by: <i>Lew Sherr</i> 4EDDA53188684CB...	3/7/2023
Nat. Team Coach, Head Coach, or Nat. Program Director	Megan Rose	DocuSigned by: <i>Megan Rose</i> C373A56414364AA...	3/7/2023
USOPC Athletes' Advisory Council Representative*	Liezel Huber	DocuSigned by: <i>Liezel Huber</i> 0AFADE676588415...	3/7/2023

* If the USOPC AAC Representative has delegated authority to the Alternate AAC Representative to sign the Selection Procedures, attach a letter from the AAC Representative indicating the reason he/she has delegated authority.

* Signature by the Athlete Representative constitutes that he/she has read and understands the Selection Procedures. If the Athlete Representative reads and does not agree with the Athlete Selection Procedures being submitted by the NGB/PSO, he/she may submit those reasons in writing to his/her USOPC Sport Performance Team.

* If, for some reason, a sport does not have an elected USOPC AAC Representative, the NGB/PSO must designate an athlete from that sport to review and sign the Selection Procedures.

ATTACHMENT A

**USTA RULES OF PLAYER CONDUCT
2023 Parapan American Games; Santiago, Chile**

I, _____, pledge to uphold the spirit of this Rules of Conduct (“ROC”), which offers a general guide to the rules and my conduct as a member of the 2023 US Parapan American Games Team (“Team”) as selected by the United States Tennis Association Incorporated (“USTA”). By signing the ROC, I accept nomination and, if accepted, selection as a member of the Team for the 2023 Parapan American Games (“Games”), and agree to abide by this ROC. I understand that I will be required to sign the United States Olympic & Paralympic Committee (“USOPC”) Code of Conduct (“USOPC Code”), and that any provisions in the USOPC Code that may be in conflict with this ROC shall be governed by the USOPC Code. Further, I understand that non-compliance with this ROC may result in my removal as a player for the Team or other disciplinary measures as determined in the discretion of the USTA and the USOPC. I and the USTA acknowledge that I have a right to a hearing before being denied the opportunity to participate or if I am charged with a violation of this ROC.

I have familiarized myself with the ROC and understand that acceptance of its provisions as written is a condition of my selection to the Team. *THIS RULES OF CONDUCT MUST BE SIGNED IN AN UNALTERED FORM IN ORDER FOR AN INDIVIDUAL TO BECOME A MEMBER OF THE TEAM.*

As a Member of the Team, I hereby promise and agree that I:

- have abided by all rules related to the selection procedures as determined by the USTA, and as outlined in the USOPC approved Games Selection Procedures;
- have acted and will act in a sportsmanlike manner consistent with the spirit of fair play and responsible conduct at all times;
- will maintain a level of readiness and preparedness that will permit my playing abilities to be at the maximum of my abilities;
- will submit to a physical examination by USTA designated physician if my ability to complete is compromised due to physical injury and I understand that such injury may be cause for my not being selected to the Team, being removed from the Team, or not being allowed to participate if I remain on the Team;
- will not commit a doping violation as defined by the International Olympic Committee (IOC), International Paralympic Committee (IPC), Pan American Sports Organization (PASO), World Anti-Doping Agency (WADA), United States Anti-Doping Agency (USADA), Tennis Anti-Doping Program (TADP), International Tennis Federation (ITF), USTA, or USOPC rules;
- am not currently serving a suspension because of an anti-doping rule violation and have no pending or unresolved anti-doping rule violation, except as I have listed separately, and I understand that such suspension, or pending or unresolved anti-doping rule violation may be cause for my not being selected to the Team;
- am subject to and bound by the Tennis Anti-Corruption Program (TACP) as promulgated by the International Tennis Integrity Agency (ITIA). The purpose of the Tennis Anti-Corruption Program is to (i) maintain the integrity of tennis, (ii) protect against any efforts to impact improperly the results of any match and (iii) establish a uniform rule and consistent scheme of

enforcement and sanctions applicable to all professional tennis Events. Further, I acknowledge I am a “Covered Person” and that the Games are an “Event” as defined in the TACP. In addition, I acknowledge it is my responsibility to be aware of and comply with all of the provisions of the TACP <https://itia.tennis/tacp/rules/>.

- will successfully have passed the National Center for Safety Initiatives’ (NCSI) background screen, in accordance with the current USOPC Games Background Check Policy, and completed the USOPC SafeSport awareness training and education program. Further, I will not violate the USOPC SafeSport Policy, and understand that any violation of this policy may be cause for denying my selection as a member, or my deselection to the Team;
- will not engage in any conduct that is criminal under any laws applicable to me, including, but not limited to laws governing the possession and use of drugs and alcohol and providing of drugs to any person and of alcohol to minors;
- will refrain from participating in or aiding and abetting, directly or indirectly, any form of gambling or betting on tennis or the Games or any event related thereto;
- have never been convicted of violating a criminal law and have no pending indictment or a pending charge, except as I have listed separately (except for misdemeanors, which, if known, would not be a factor in my selection to the Team or convictions as a minor which have been legally sealed), and I understand that such conviction, indictment or criminal charge may be cause for my not being selected to the Team;
- am in possession of a valid United States of America passport that will not expire prior to six (6) months following the Closing Ceremonies of the Games, with no travel restrictions at the time of nomination;
- will refrain from conduct detracting from my ability or that of my Team to attain peak performance, including, by way of example, violating establish curfews;
- will respect the property of others whether personal or public;
- will respect members of my Team, other teams, spectators and officials, and engage in no form of discriminatory behavior or verbal, physical or sexual harassment or abuse;
- will adhere to the rules of tennis and follow all implemented Team procedures;
- will abide by the IPC Charter currently in force and, in particular, with provisions of the IPC Charter regarding edibility for the Games, and rules concerning allowable trademark identification on clothing and equipment worn or used at the Games;
- will in-process and out-process with the USOPC in conjunction with my sport, and will attend any USOPC pre-briefing or post-briefing sessions, unless granted written authorization by the USOPC Chef de Mission, or his or her designee, if applicable;
- am aware that USOPC and Games sponsors, suppliers and licensees provide critical support for the Team and, in recognition of this fact, I will wear designated USOPC / Games apparel at (1) all official Games functions and events, including official Games Ceremonies (with the understanding that, in instances where medals are awarded at the venues immediately following a competition, the USOPC will consider waivers of this requirement on a case by case basis); and (2) at media events (including press conferences) hosted by the USOPC or the Local Organizing Committee for the Games. I also understand that the USOPC strongly encourages me

to wear designated USOPC apparel whenever possible, and that I will be expected to wear designated USOPC apparel at USOPC hospitality functions;

- will not conceal or cover-up any USOPC sponsor, supplier or licensee brand or other identification appearing on my delegation apparel during official Games Ceremonies or at any other function or event where designated USOPC apparel is required;
- will not use or authorize the use of the following items for the purpose of trade, without the prior written consent of the USOPC and the USTA (which consent shall not be unreasonably withheld) (1) photographs, films, videos, or other images of myself in the apparel or equipment provided by the USOPC for the Games; (2) photographs, films, videos, or other images of myself from the Games; (3) any Games medals; and (4) photographs, films, videos, or other images of myself with any Games medals;
- will not act as a journalist, media liaison or in any other media capacity during the period of the Games unless otherwise authorized by the International Olympic Committee;
- will attempt to participate in media and sponsor-related activities if compatible with the Team's training and competition schedule, when requested by the USOPC Chef de Mission, or his or her designee;
- will act in a way that will bring respect and honor to myself, the Team, the USOPC, the USTA, the United States, and the Games;
- understand that if I require legal representation because I am accused of a doping violation or criminal misconduct, or if for any other reason I require the services of an attorney, I will be personally responsible for securing the services of said attorney and for payment of all such legal fees and expenses; and
- will remember that at all times I am an ambassador for my sport, my country, and the Olympic, Paralympic, and Games Movement.

I have read and understand the USTA Rules of Conduct and will adhere to them at all times in connection with the 2023 Parapan American Games.

Signature: _____

Print Name: _____

Date: _____

Attachment A - Subject to Update

ATTACHMENT B

**CONSENT AND WAIVER FORM
2023 Parapan American Games; Santiago, Chile**

I, _____ (Print First and Last Name) in consideration of acceptance of my participation in the 2023 Parapan American Games (“Games”), understand and agree to the following:

1. The United States Tennis Association Incorporated (“USTA”) shall have the right in perpetuity, for the purpose of the promotion and/or the advertising of any National Team Event in which I am a player OR am a member of the USTA Games Staff (Team Leader, Team Administration, Athletic Trainer, Physical Therapist, Sports Medicine Professional, or other as applicable), to use my name, photograph, likeness, biography, voice or other identification, in print, film, radio, television, social media, Internet and/or any other media and in all other publicity and promotional materials and media, including the right to use and/or sublicense such right to use the same on event posters, photos, programs, merchandise and other materials. The USTA shall have the right in perpetuity, without additional compensation, to make, use, show and/or license for any purpose, still pictures, motion pictures, live or delayed on television and/or any other media, including the Internet, of me taken during the Games, provided that such use is consistent with the mission of the USTA, “To promote and develop the growth of tennis.” However, notwithstanding anything set forth herein, the use of my identification (e.g. name, photograph, likeness, biography, voice, etc.) shall not be identified as or represented to be an endorsement by me of any product, service or company.
2. As a condition of my participation in the Games, I, for myself and my executors, administrators, heirs, personal representatives, successors and assigns, waive any and all claims of any kind, nature and description, including past, present or future claims and injuries, if any, sustained in traveling to or from or participating in the Games and/or any of its related activities and/or while in the location of the Games, as against the USTA, USTA Player Development, International Tennis Federation (“ITF”), United States Olympic & Paralympic Committee (“USOPC”), Local Organizing Committee, promoters, sponsors, television licensees, vendors, venues, local organizers and others connected with such Games, including their employees, officers, directors, and representatives.
3. The USTA and I shall at all times be independent contractors and my agreement to participate in the Games shall not in any way create or form an employer-employee relationship or a partnership or joint venture between us.
4. As a condition of my participation in the Games, I hereby authorize medical personnel (including trainers) to provide medical or diagnostic services to me in the event that I become ill or sustain an injury in connection with my participation.
5. The Games are governed by and conducted pursuant to the regulations promulgated and amended from time to time by the International Paralympic Committee (“IPC”). The IPC regulations may include a provision relating to drug testing and other medical examinations. If applicable, I agree to be bound by the

IPC regulations, current copies of which will be made available to me upon request. The Games are also governed by and conducted pursuant to the regulations promulgated and amended from time to time by the USOPC (“USOPC Regulations”) which also include the USOPC’s Code of Conduct, a general release and a dispute resolution process, collectively the Games Forms. If applicable, I agree to be bound by the USOPC Regulations, current copies of which will be made available to me upon request.

READ AND AGREED:

Signature

Date

Signature of Parent/Guardian – if under 18

Print Name: _____

Date: _____

Attachment B - Subject to Update