



# Harrison and Shelby Memorial Grant Application

## Purpose of the Grant

The Harrison and Shelby Memorial Fund was created in 2018 to provide tennis scholarships to local student athletes. The fund honors the short lived yet impactful lives of the two teens who were so special to many in the Central Indiana tennis community. The fund keeps their legacy alive and helps them be remembered for how they lived.

The Harrison and Shelby Memorial Grant is available to those players residing in the USTA Central Indiana District. This grant may be used for Junior USTA members who need additional financial support to continue developing their game of tennis. The goal of this grant is to help offset the financial cost of tennis for developing players, ages 13 through 15, or in the 8<sup>th</sup> through 10<sup>th</sup> grade. These factors are considered in evaluating applications: financial need, good sportsmanship, high character, leadership, work ethic, tournament potential or desire, participation on a High School tennis team and a love of the game of tennis.

## Grant Eligibility

Financial support will be awarded only to individual players. All players are residing in the Central Indiana district are eligible to apply regardless of race, color, creed, religion, gender, national origin, disability or sexual orientation.

## Grant Amount

A grant of up to \$1,000 will be awarded to one boy and one girl each year. Applicants may apply for up to a \$1,000 grant during the calendar year. Half (50%) of the grant dollars will be awarded up front and the remaining half (50%) will be awarded after receipt of the Grant Evaluation form.

## Application Deadline

The Harrison and Shelby Memorial Grant is available to apply through June 30<sup>th</sup> of the current calendar year. Grant decisions will be made, and the grant will be awarded within 30 days of the application close date.



## Grant Contact

For more information or questions about the Harrison and Shelby Memorial Grant, please contact Judy Tilmont at (317) 846-7584 or [judy@centralindianatennis.com](mailto:judy@centralindianatennis.com).

USTA Central Indiana Foundation

Attn: Judy Tilmont

1310 East 96<sup>th</sup> Street, Suite 200

Indianapolis, IN 46240

## Grant Guidelines

The grant application process is open to all interested parties. Applications are evaluated by USTA Central Indiana Tennis Foundation Grant Review Committee. Individuals funded by Central Indiana Tennis Foundation must reside within the USTA/Central Indiana District.

## Funding

- The deadline to apply for the grant is June 30<sup>th</sup> of the current calendar year for grants awarded in the following month.
- All factual information requested on the application must be correctly stated. In addition to the specific factual information requested on the application, the quality of responses to questions will be considered. Applications (must be typed or legibly printed), including supporting documentation may be submitted via email, mail or fax, and must be postmarked by June 30<sup>th</sup>. *Incomplete or untimely applications will be returned to the applicant.* If the application is emailed or faxed, the application must be received in the Foundation office by June 30<sup>th</sup>.
- *To be considered for a grant, players may not have any suspension points or other penalties imposed by any Tournament Committee or other administrative body.*
- Guidelines will be followed unless exceptional circumstances warrant other consideration.
- A current USTA Membership is required for receipt of a grant.
- If applicant is not a US citizen, documentation of alien status must be submitted with the application.
- Individual must not exceed age 18 and/or have enrolled as a freshman in college by the time that the grant funds are expended.
- Individuals must currently be a member of or intending to be a member of their High School tennis team.
- Grants will be awarded after initial approval by the Grant and Scholarship Committee, and a list of grant recipients provided to the Board of Directors for final approval.



- Grant application forms are available on USTA/Central Indiana website at [www.centralindianatennis.com](http://www.centralindianatennis.com).
- Factors considered when evaluating applications: financial need, good sportsmanship, high character, leadership, work ethic, tournament potential or desire, participation on a High School tennis team and a love of the game of tennis.
- Individual grant amounts are up to \$1,000.
- **It is the sole responsibility of the applicant to contact the State High School Athletic Association and/or NCAA to determine whether or not the receipt of a grant from USTA CITF will adversely affect their eligibility to compete on a high school team or as an individual in a high school event or on a college/university team. Different associations have different rules, and it's incumbent that the applicant verify his/her state rules.**

**If a Central Indiana Tennis Foundation Grant is Awarded:**

- After approval by USTA CITF Grant Committee, the USTA CITF office will contact the recipient, and inform them that they must contact the State High School Athletic Association regarding the parameters of the grant.
- One-half of the approved grant will be forwarded once the recipient has confirmed with USTA CITF in writing that receipt of a grant will not adversely affect their eligibility to compete on any high school team or as an individual in a high school event or on a college/university team.
- The balance of the grant will be sent when USTA CITF receives a report, receipts, photos and update from applicant by a specified date provided to the recipients upon notification of approval of funding showing how the entire awarded amount was used including how the grant helped achieve the recipient's goals.
- If the information is not received by the specified date and USTA CITF hasn't been notified and/or request an extension, the applicant will not receive the second half funding.
- Improper use of the grant or failure to confirm proper use of the grant will require the applicant to restore the improperly used funds.

**Submit application and additional information via mail to: USTA/Central Indiana Tennis Foundation**

**Attn: Grant Review Committee**

**1310 East 96<sup>th</sup> Street, Suite 200, Indianapolis, IN 46240**

**Or submit application and additional information via email to: [judy@centralindianatennis.com](mailto:judy@centralindianatennis.com)**



**INDIVIDUAL GRANT APPLICATION**  
(PLEASE TYPE OR PRINT LEGIBLY)

**DEADLINE: DECEMBER 15th**

**Applicant Information:**

Name of Youth Applicant: \_\_\_\_\_

US Citizen \_\_\_\_\_ Yes \_\_\_\_\_ No Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

**If not a US Citizen, indicate alien status and attach documentation**

USTA Number \_\_\_\_\_ Size of Family \_\_\_\_\_

Parent/Guardian's Name : \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business Phone (\_\_\_\_) \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

**Tennis Experience:**

- Do you play USTA tournaments? \_\_\_\_\_ Yes \_\_\_\_\_ No
  
- Do you play high school tennis? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If 'no', when do you intend to play high school tennis? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Team \_\_\_\_\_
  
- Do/did you play middle school tennis? \_\_\_\_\_ Yes \_\_\_\_\_ No
  
- Have you represented your District in the Midwest District Team Cup, Boys' 18 Team Cup, or Marian Wood Baird Cup events? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please list the year(s):  
District Team Cup \_\_\_\_\_  
Boys' 18 Team Cup \_\_\_\_\_  
Marian Wood Baird Cup \_\_\_\_\_
  
- Have you participated in the USTA Central Indiana Midwest Qualifier? \_\_\_\_\_ Yes \_\_\_\_\_ No



If yes, please list the year(s) \_\_\_\_\_

- Have you participated in USTA Junior Team Tennis program? \_\_\_\_ Yes \_\_\_\_ No

If yes, please list location and the year(s) \_\_\_\_\_

- Have you participated in USTA National Junior Tennis & Learning program (NJTL)? \_\_\_\_ Yes \_\_\_\_ No

If yes, please list location and the year(s) \_\_\_\_\_

**Purpose for Funding Request:**

Please list how you intend to spend any awarded grant funding:

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**Funding Sources:**

- Please indicate tennis expenses over the past 12 months: \_\_\_\_\_

- Amount of funding requested from the USTA/Central Indiana Tennis Foundation (grants amount up to \$1,000): \_\_\_\_\_

- Amount of USTA Midwest Section financial support secured: \_\_\_\_\_

- Amount of other funds secured: \_\_\_\_\_

Sources: \_\_\_\_\_

- Total anticipated expenditures over the next six months: \_\_\_\_\_

**Applicant Questions:**

**The youth applicant should answer the following on a separate piece of paper (please type or print legibly):**

1. Summarize your tennis background, playing experience and recent tournament results.

2. What are your tennis goals? (Be specific.)



3. How will you achieve your goals?
4. Describe a significant achievement that has made an impact on your educational goals and aspirations.
5. Describe your volunteer service. (Tennis or non-tennis related)
6. Describe your leadership experience. (Tennis or non-tennis related)

Please check  below that the following information is included with the application at the time it is submitted (if not, the application will be returned):

- \_\_\_\_\_ Player's Biography which includes grade point average or most recent report card or appropriate academic documentation
- \_\_\_\_\_ Detailed Budget specific to grant request for the upcoming six month period (i.e., estimate all travel costs associated with tournaments, all costs with local program)
- \_\_\_\_\_ At least one current letter of recommendation from a tennis coach
- \_\_\_\_\_ At least one current letter of recommendation from an academic teacher (if applicant is homeschooled please provide a letter from a tutor, family friend, etc.)
- \_\_\_\_\_ If not a US Citizen, indicate alien status and attach documentation
- \_\_\_\_\_ Signed 'Authorization for Use of Name and Image' document (see last page of this application)

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_