

Position Description - Park Day Camp Tennis Instructor

Position Overview

USTA Chicago (USTA) is partnering with the Chicago Park District (CPD) to provide tennis instruction at over 40 parks in the city of Chicago. Providing tennis instruction within CPD Day Camp is one opportunity to coach.

Day Camp Instructor – Be part of the team that provides an introduction to tennis during Day Camps at Chicago Park District parks. Activities will focus on developing skills that will translate to success on the tennis court (e.g., ball handling, agility, footwork, rallying). Staff will be assigned to work at the Day Camp of one park for the same day each week. Hours may vary week-to-week based on the number of campers at each park but will generally fall within the hours of 9:00 a.m. to 4:00 p.m. Instruction begins on June 22, 2026 and ends on July 31, 2026.

Day Camp Instructors work with and under the direction of a Team Lead(s) and/or Area Manager in the implementation of the Net Generation curriculum and tennis program including assisting with overall responsibility for the tennis program. The age range of participants is 6-12 years old. The Instructor must demonstrate an ability to work cooperatively and enthusiastically with the entire camp community and demonstrate strong interpersonal skills. Equipment will be provided and kept on site.

Training for Day Camp instructors is required and paid. Date TBA.

Essential Duties

- Participate in training for all on-court staff on the tennis curriculum, court management, and activities intended to engage participants.
- Instruct youth group tennis with knowledge of basic tennis skills and terminology and utilizing Net Generation curriculum obtained in training.
- Assist with equipment set-up and tear down.
- Provide a welcoming, safe, and fun environment that promotes enjoying the sport for exercise and fun.
- Notify Team Lead of any equipment repairs needed and maintenance of courts.
- Maintain an overall positive attitude with children, camp staff, parents, and management and remain flexible and adjust to situations as they occur, including working as a team member to help cover schedule openings. Respond positively to changes and requests from Park District and USTA Chicago staff.

Position Requirements

- Must be 13 years of age or older to apply. Applicants age 13 can apply to earn volunteer hours. Applicants ages 14 and up can apply for a paid position.
- Attendance at required pre-camp on-court training.
- Excellent communication skills.
- Punctual and reliable.
- Ability to follow lesson plans and instruction from others.
- Ensuring and following safety measures and regulations.
- Physical ability to stand for long periods of time while on the court.
- Communicate professionally with parents, camp staff, and others.

Qualifications

- No prior tennis experience is required.
- Mandatory Safe Play training and background check or willingness to obtain. Registration doesn't have a cost or special experience to obtain.
- Must pass a full background check.
- Ability to follow a lesson plan with activities covered in training.
- Desire to work with children and be a positive role model.
- Strong communication and customer relations skills.
- Ability to collaborate with other instructors and volunteers.
- Must have ability to travel between Park sites as needed during the course of the summer via car or public transportation.

Reports To

Team Lead(s) and/or Area Manager.

Pay

Instructor pay will begin at \$16.60/hour but is dependent on experience related to the job duties. Shifts that are committed to will be paid if Day Camp is cancelled due to inclement weather. Training hours will be compensated at 75% of your hourly rate.

Application Steps

Please fill out [this application](#) and send a list of 3 references to:

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