



UNITED STATES TENNIS ASSOCIATION  
SOUTHEASTERN MICHIGAN DISTRICT

# **2019-20**

# **RULES AND REGULATIONS**

CONTACT:

JUNIOR TENNIS COORDINATOR  
SOUTHEASTERN MICHIGAN DISTRICT

OFFICE: (734) 421-1025

CELL: (734) 673-0389

EMAIL: [tennis@semich-usta.com](mailto:tennis@semich-usta.com)

# TABLE OF CONTENTS

## REQUIRED/IMPORTANT

USTA Safe Sport	2
Michigan Sports Concussion Law	2
USTA Accounts for Players under 14 years	2

## PRESEASON

Age Levels / Divisions / Ratings	3
Team Commitment Form	3
Court Availability	4
Player Minimums	4
Match Schedules Posted	4
Player Registration Fees	5
Player Waivers	5
Key Dates	5

## FALL/WINTER SEASON

Matches Begin	6
Match Format	6-7
Coaching	8
Lineups / Position Defaults	8
Team Responsibilities	8
Reporting Scores	9
Sportsmanship	9
Reschedules / Total Team Defaults	10
District Championships	11

<b>MIDWEST TRACK</b>	12-13
----------------------	-------

# ***REQUIRED/IMPORTANT***

## **USTA Safe Play**

USTA National requires that all coaches complete Safe Play requirements which includes an online educational course and background screen. Background screens require updating every 2 years.

All coaches, parents, or volunteers who want to be on record for a team in TennisLink MUST complete the Safe Play requirements prior to the start of the JTT Season. There are no exceptions.

Steps to complete Safe Play are provided at <https://www.usta.com/en/home/safe-play/renew-safe-play.html>

For More information regarding Safe-Play Conduct Policies and Guidelines:

<https://www.usta.com/en/home/safe-play/usta-safe-play-conduct-policies-guidelines.html>

## **Michigan Sports Concussion Law**

The state of Michigan requires that all coaches, employees, volunteers and other adults involved in youth athletic activity complete a concussion awareness online training program.

If you have not completed the training, please go to [www.michigan.gov/sportsconcussion](http://www.michigan.gov/sportsconcussion) and click on the link for "Youth Sports Training CDC" → "Heads Up" → "Concussion In Youth Sports".

---

Links for Safe Play and Michigan Sports Concussion Training can also be found on our local website: [www.semich.usta.com](http://www.semich.usta.com) "USTA Jr. Team Tennis" → "JTT Coach Resources"

## **USTA Accounts for Players Under 14 Years**

Due to federal regulation COPPA, USTA now requires players under the age of 14 to be linked to a parent account. Parents do not need to have a membership, but are required to set up an account.

- **If the player already has a USTA account/membership**

The first thing parents need to do is to create their own USTA account. On the main USTA website, parents can create a new account by clicking on the "Login" link at the upper right portion of the screen and follow the prompts.

Once the parent account is created, they will need to contact Membership Services to have their child's account/membership linked to the adult account. **MEMBERSHIP SERVICES 1-800-990-8782**

- **If the player does not have a USTA account/membership**

Parents need to first create their own USTA account. While creating a parent account, parents will be prompted to include a child's account during the registration process. If they choose to add a membership for their child, they can create one once logged in to their account. The option is located under "My Profile" at the upper righthand portion of the screen.

# ***PRE-SEASON***

## **Team Age Divisions and Levels**

### **Age Divisions**

- 10U (Intermediate Orange / Advanced Green)
- 12U (Beginner / Intermediate / Advanced)
- 14U (Beginner / Intermediate / Advanced)
- 18U (Beginner / Intermediate / Advanced)

### **Recommended Ages for Divisions**

- 10U Division (Ages 5-10)
- 12U Division (Ages 8-12)
- 14U Division (Ages 10-14)
- 18U Division (Ages 12-18)

### **Junior Ratings**

Junior Ratings are gender neutral and are calculated every 2 weeks. Ratings are calculated from a player's record for the past 18 months, with older matches holding less weight towards their rating.

### **Rating Bands**

#### **12U & 14U**

Beginner (Training): 0.0-1.5

Intermediate: 1.2-2.5

Advanced: 2.0-7.0

#### **18U**

Beginner (Training): 0.0-2.2

Intermediate: 2.0-3.3

Advanced: 3.0-7.0

### **Self-Rates**

Players will no longer be required to self-rate for the S.E. Michigan track.

## **Team Commitment Form**

### **Fall Season**

**Due:** Friday, October 4 @ 4:00 PM

### **Winter Season** (*New teams only*)

**Due:** Friday, December 13 @ 4:00 PM

Team numbers will only be released once a team commitment form has been submitted to the district office.

## **Court Availability**

### **Fall Season**

**Due:** Friday, October 4 @ 4:00 PM

### **Winter Season**

**Due:** Friday, December 13 @ 4:00 PM

Friday: Matches must be scheduled at either 6:00 PM or 6:30 PM

Saturday: Matches must be scheduled no later than 6:30 PM

Sunday: Matches must be scheduled no later than 5:00 PM

## **Player Minimums**

### **Fall Season**

**Due:** Monday, October 7 @ 4:00 PM

### **Winter Season** (*New teams only*)

**Due:** Monday, December 16 @ 4:00 PM

All 10U Divisions, All Beginner and Advanced Levels– 4 players

12U, 14U & 18U Intermediate Divisions – 6 players

*No gender requirements. Teams that do not meet player minimums by due date will not be scheduled.*

## **Age Eligibility**

Fall Season: Player must be age eligible through December 16

Winter Season: Player must be age eligible through March 17

## **Match Schedules**

The District office will notify coaches when match schedules are live on TennisLink.

### **Fall Season**

Friday, October 11

### **Winter Season**

Friday, December 20

## **Player Registration Fee**

\$15    Member  
\$20    Non-Member

The player registration fee covers both the fall and winter season. The District office will register players carrying over from the fall to winter season. Players that join during the winter season will need to register themselves with a new winter team number.

*No refunds.* Players may be transferred to another team up to two weeks into the season, or if a player has not played any matches. Any matches played before moving to a new team (within the same season) will be entered as a default.

*Players may join a team in more than one age division BUT only one team per age division. Players participating in the Winter Midwest track program may only join ONE team in that program. Players may participate on a Midwest track team and a S.E. Michigan track team in the same age division.*

## **Player Waivers**

Every player participating in the S.E. Michigan Jr. Team Tennis Program is required to submit a Player Waiver. Waivers can be found on our website: [www.semich.usta.com](http://www.semich.usta.com) "USTA Jr. Team Tennis" → "USTA Jr. Team Tennis Player/Parent Resources". Parents may fill out a player waiver online or submit a copy to the office.

## **Key Dates**

### Fall Season

<b>Team Commitment</b>	Friday, October 4 @ 4:00 PM
<b>Court Availability</b>	Friday, October 4 @ 4:00 PM
<b>Player Minimums</b>	Monday, October 7 @ 4:00 PM
<b>Matches Schedules "Live"</b>	Friday, October 12
<b>Matches Begin</b>	Saturday, October 26

### Winter Season

<b>Team Commitment</b>	Friday, December 13 @ 4:00 PM
<b>Court Availability</b>	Friday, December 13 @ 4:00 PM
<b>Player Minimums</b>	Monday, December 16 @ 4:00 PM
<b>Matches Schedules "Live"</b>	Friday, December 20
<b>Matches Begin</b>	Saturday, January 11

---

**ALL FORMS ARE AVAILABLE AT [www.semich.usta.com](http://www.semich.usta.com)**

**"USTA Jr. Team Tennis" → "JTT Coach Resources"**

# ***FALL/WINTER SEASON***

## **Matches Begin**

### **Fall Season**

10U-18U: Saturday, October 26

### **Winter Season**

10U-18U: Saturday, January 11

## **Match Format**

### **2 COURTS – 4 PLAYERS**

All 10U Levels

12U, 14U and 18U Beginner (Training) Levels

12U, 14U and 18U Advanced Levels

#### **10U Divisions, 12U & 14U BEG**

FOUR PLAYER – 2 COURT

5 Minute Warm-Up

20 Minutes of Singles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

5 Minute Warm-Up

20 Minutes of Singles

#3 Home vs. #3 Away

#4 Home vs. #4 Away

20 Minutes of Singles

#1 Home vs. #2 Away

#2 Home vs. #1 Away

20 Minutes of Singles

#3 Home vs. #4 Away

#4 Home vs. #3 Away

30 Minutes of Doubles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

#### **18U BEG & 12U,14U,18U ADV**

FOUR PLAYER – 2 COURT

7 Minute Warm-Up

33 Minutes of Singles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

7 Minute Warm-Up

33 Minutes of Singles

#4 Home vs. #4 Away

#5 Home vs. #5 Away

40 Minutes of Doubles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

### 3 COURTS – 6 PLAYERS

12U, 14U and 18U Intermediate Levels

#### **18U INT**

SIX PLAYER – 3 COURT

7 Minute Warm-Up

33 Minutes of Singles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

#3 Home vs. #3 Away

7 Minute Warm-Up

33 Minutes of Singles

#4 Home vs. #4 Away

#5 Home vs. #5 Away

#6 Home vs. #6 Away

40 Minutes of Doubles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

#3 Home vs. #3 Away

#### **12U & 14U INT**

SIX PLAYER – 3 COURT

5 Minute Warm-Up

20 Minutes of Singles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

#3 Home vs. #3 Away

5 Minute Warm-Up

20 Minutes of Singles

#4 Home vs. #4 Away

#5 Home vs. #5 Away

#6 Home vs. #6 Away

20 Minutes of Singles

#1 Home vs. #2 Away

#2 Home vs. #1 Away

#3 Home vs. #4 Away

20 Minutes of Singles

#4 Home vs. #3 Away

#5 Home vs. #6 Away

#6 Home vs. #5 Away

30 Minutes of Doubles

#1 Home vs. #1 Away

#2 Home vs. #2 Away

#3 Home vs. #3 Away

All matches are 2-hour timed format – No Ad scoring

- Players will stop play when time is called. If at DEUCE, players may finish point.



## **Coaching**

A coach or designated parent may assist 10U Intermediate and 12U Beginner Levels. On-court assistance is allowed at the 12U Intermediate level if necessary. No on-court coaching is allowed for 14U and 18U Divisions and Advanced levels.

## **Team Lineups**

Coaches or Parent Rep should exchange lineups 5 minutes prior to match start time. Once lineups are exchanged no changes are permitted except for injury or illness.

## **Injury/Illness**

- If play has not started, move players up in lineup so that the defaulted match is in the bottom position. If a substitute is available, adjust the lineup to order of strength.
- If during play, the player is allowed a 3-minute medical time out. If the player is unable to complete the match, the match will be entered as a retirement with the win awarded to the opponent.

*Note:* Players cannot be substituted while a match is in progress. A player can take the place of an ill/injured player in a subsequent match.

## **Player Position Defaults**

Teams must have at least 50% of positions filled by rostered players for a match. Any positions played by non-rostered players will be counted as defaults when scores are entered.

**If a team cannot fill a position with a rostered player or substitute for a match - 24-hour notice must be given to the opposing team.**

**For every position defaulted without 24-hour notice, the team will owe \$17 per position.**

## **New: No Show/Default Deposit**

For the past few years, some JTT Organizers have reported problems with collecting match fees from JTT Coaches who failed to provide timely notice that the team was unable to gather enough players for the scheduled match. It has been suggested that this issue may be alleviated by the District adopting the Midwest Section practice of collecting a team “No Show/Default” deposit.

Each SE Michigan JTT team is now required to pay a No Show/Default deposit equal to \$17 per player on the team. Payment of this deposit is required to participate in the 2019-2020 season. The deposit should be paid to the USTA SE Michigan District PayPal Account, PayPal.Me/USTASEM, no later than Friday, October 25, 2019.

- The money will be held in escrow and used if a coach or player fail to report an impending absence by Noon on the Friday prior to the scheduled JTT Match.
- All Clubs hosting JTT teams are requested to set-up a PayPal Account to support “No Show/Default” transactions and to provide the Account Name/Information to the USTA SE Michigan District office.
- We suggest that the Coach or Team Organizer collect \$17 from each player at the start of season.
- A payment of \$17 per defaulted player will be paid via PayPal to the affected Organizer’s Club account upon written notice (email) to the USTA SE Michigan District Office.

- A player or coach who causes a “no show or default” is expected to pay another \$17 to the deposit account. A player who was a “no show” should not be allowed to play in upcoming matches until this payment is made.
- A JTT team may be temporarily suspended from the league if its “No Show/Default” Deposit balance equals “0”.
- Deposit balances remaining at the end of the JTT season will be refunded to the Club’s PayPal Account.

## **Home Team Responsibilities**

- Provide food and beverage for home and visiting team
- Provide new balls
- Have copies of player waivers readily accessible
- Enter scores

## **Visiting Team Responsibilities**

- Have a coach or parent rep at every match for the duration of the entire match
- Have copies of player waivers readily accessible

## **Reporting Scores**

The home team should report scores on TennisLink within 24 hours of completion of match. Scores must be reported before next scheduled matches are played. If the home team has not entered scores – the visiting team coach is more than welcome to enter scores.

**Match #1765050 in 2016 CATA Junior Team Tennis Spring 2016**

Lost Creek Crushers [Team ID:8096289270] Vs. Cimarron Bulls [Team ID:8096289674]

Date Scheduled: 03/06/2016 1:00 PM Date Match Played(mm/dd/yyyy) :

Match Win Criteria : Individual Matches won

Lost Creek Crushers*	Cimarron Bulls	Winning Team Score	Result/Winner
<b># 1 Singles - Scoring Format: Short Set (4 Games)</b>			
<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>	Result: Completed <input type="text"/>
			Winner: <input type="text"/>

### **Defaults**

The team defaulting the position will leave the player position blank and select a player for the opposing team. Result will be entered as “Default” and a Winner will need to be selected. No Score needs to be entered.

### **Double Defaults**

If a position was not played, no players will be selected and the Result will be entered as “Double Default”. No Winner will be selected. No Score needs to be entered.

### **Match Tie**

If players tie, the score will be entered and the Result will be entered as “Timed Match”. No Winner will be selected.

## **Determining the Match Winner**

The winning team is determined by most individual matches won. In the case of a tie, the winner is determined by most games won.

## **Sportsmanship Nominations**

At the end of each match, one player from each team should be selected as the sportsmanship winner of the match. Please include your players in the selection of the sportsmanship winner.

### **Sportsmanship Nominations can be submitted by:**

- Faxing/Emailing a copy of the match scoresheet
- Sending an email with the subject line "Sportsmanship". Include in the body of the email, Match # or date, Age division and level, team names and player names.
- Fill out the Sportsmanship Nominee form at [www.semich.usta.com](http://www.semich.usta.com) "USTA Jr. Team Tennis" → "USTA Coach Resources" → "Match Sportsmanship Nominee"

**Fax: (734) 421-1925 / Email: [tennis@semich-usta.com](mailto:tennis@semich-usta.com)**

## **Match Reschedules/Total Team Defaults**

### **Total Team Defaults**

For matches to not be considered total team defaults, notice must be given to the opposing coach 24-hours before the match is scheduled to occur. If 24-hour notice is not provided, it is up to the discretion of the opposing coach whether to take the total team default or reschedule the match.

### **IF A TOTAL TEAM DEFAULT OCCURS – THE TEAM DEFAULTING OWES THE OPPOSING TEAM \$102**

If a match needs to be rescheduled, please try to provide at least one-week notice to the opposing coach.

### **Rescheduling a Match**

If a match is rescheduled, please notify the District Office prior to the originally scheduled date.

# ***DISTRICT CHAMPIONSHIPS***

10U & 18U Divisions: March 7-8

12U & 14U Divisions: March 14-15

## **Team Eligibility**

Teams who win their flights in the Fall or Winter season will be eligible to participate at District Championships.

Flight winners are determined by most individual matches won. In the case of a tie in the standings the following will be used to determine a tie-break: 1) head-to-head, 2) fewest total matches lost, 3) fewest total games lost, 4) spin of the racquet.

If a team won both the fall and winter season, both teams may participate as long as the team can provide enough unique individual players per season.

If a team is short a player for District Championships, that team is allowed (1) substitute player. That player may either be on the winning team, but no matches played, or from another team that is not participating at District Championships. In the case of a player from another team substituting, that player must be age eligible through the winter season and have at least (1) match played.

## **Player Eligibility**

Players must have a minimum of (1) match played during the season their team won their flight. If a player was on a winning team in the fall, but aged up during the winter season, they will still be allowed to participate with their winning fall team.

## ***MIDWEST TRACK***

The Midwest track will be held over the course of 3 weekends during the Winter S.E. Michigan track season. Match format will remain the same as the S.E. Michigan track (timed)

### **Divisions and Levels**

10U Intermediate (Orange Ball)  
10U Advanced (Green Ball)  
\*12U Intermediate/Advanced  
14U Intermediate  
14U Advanced  
18U Intermediate  
18U Advanced

*\*Midwest has combined the intermediate and the advanced levels into one event.*

All these divisions advance to Midwest Sectionals, but only the 14U and 18U age divisions advance to Nationals.

### **Ratings**

Players who participate in the Midwest track must have a rating or self-rate to participate (10U divisions are the only exception).

Intermediate: 1.5 - 3.4  
Advanced: 3.5 – 7.0

National rating bands allow players with a rating lower than 3.5 to participate on an Advanced team, but the suggested ratings are stated above.

### **Due Dates**

Dates for team commitments, court availability, and minimums are the same as the Winter S.E. Michigan track season.

### **Match Schedules**

Matches for the Midwest track season will be announced in First Quarter 2020. In the case of multiple flights, matches must be rescheduled before District Championships.

### **Player Registration Fees**

*Players must have a USTA Membership to participate in the Midwest track.*

Team Registration Fee: \$15  
Match Fee: \$17

### **Player Minimums**

Teams must have 3 boys and 3 girls registered on the player minimum deadline.

## **Gender Requirements**

10U divisions do not have a gender requirement. 12U, 14U and 18U divisions must have at least 3 boys and 3 girls registered to a team.

## **Age Eligibility**

Age eligibility cutoff is August 31, 2019. Players must remain age eligible in their division through that date.

## **Minimum Matches to Advance**

Players must have 2 matches played (no defaults) to advance to Sectionals. During local league play, gender to gender matches will not be required in order to help coaches with player eligibility.