

**USTA ST. LOUIS
ST. LOUIS DISTRICT TENNIS ASSOCIATION**

The organization shall be known as the St. Louis District Tennis Association (hereinafter the "District" or "Association"). The Association is a District member of the United States Tennis Association (USTA) and the USTA/Missouri Valley Section, Inc. (USTA/MV).

BOARD OF DIRECTORS POSITIONS

President

The President shall:

1. Preside at all meetings of the Board of Directors and of the Association
2. Appoint all committees not otherwise provided for
3. See that the officers and committees perform their respective duties
4. Be an ex-officio member of all committees
5. Attend and cast the votes of the Association at the annual and semi-annual meeting of the members of the USTA/MV
6. Attend all meetings of the Board of Directors of the USTA/MV and
7. Report to the District on the activities of the USTA/MV.

Vice-President for Adults

The Vice-President for Adults shall:

1. Assist the President in the performance of the President's duties
2. Exercise all powers of the President in the President's absence
3. Oversee the activities involved with the adult membership in the District, including local committees, District tournaments, and USTA leagues and
4. Nominate chairs of all committees concerned with adult play, subject to the approval of the President.

Vice-President for Juniors

The Vice-President for Juniors shall:

1. Assist the President and Vice-President for Adults in the performance of their duties
2. Exercise all powers of the Vice-President for Adults in the absence of the Vice-President for Adults
3. Oversee the activities involved with the junior players in the District, including the junior development programs and
4. Nominate chairs of all committees concerned with junior play, subject to the approval of the President.

Vice-President for Community Development

The Vice-President for Community Development shall:

1. Assist the President and other Vice-Presidents in the performance of their duties
2. Exercise all powers of the Vice-President for Juniors in the absence of the Vice-President, Juniors
3. Oversee the activities involved with establishing educational or developmental tennis programs in the communities of the District and
4. Nominate chairs of all committees concerned with educational or developmental programs, subject to the approval of the President.

Secretary

The Secretary shall:

1. Keep a current roll of all members
2. Conduct all general correspondence of the Association and keep copies of all such correspondence
3. Keep the minutes of all proceedings of the Association and the Board of Directors
4. Assist the President and Vice-Presidents in the performance of their duties and
5. Exercise all powers of the Vice-President for Community Development in the absence of the Vice-President for Community Development.

The Board may authorize the Secretary to delegate any duties to the Executive Director.

Treasurer

The Treasurer shall:

1. Keep a set of books showing the District's financial history
2. Liquidate all properly authorized debits against the Association
3. Report in writing the state of the finances at all scheduled Board meetings
4. Submit to the Board, on or after November 1st of each year, a budget of estimated receipts and disbursements for the ensuing year
5. Present a written report at the annual meeting showing all receipts and disbursements for the past year
6. Arrange for audits by an independent auditor at the request of the Board
7. Assist the President, Vice-Presidents, and Secretary in the performance of their duties and
8. Exercise all powers of the Secretary in the absence of the Secretary.

The Board may authorize the Treasurer to delegate any duties to the Executive Director.