

## Organizational Profile

We are a nonprofit organization committed to promote tennis and its physical, social and emotional health benefits. USTA New England, one of 17 sections of the United States Tennis Association, is a leading organization dedicated to building strong, connected and healthier communities through the power of tennis. With more than 22,000 active individual and organizational members and nearly 1 million people playing tennis in New England, USTA New England advances its mission to promote and develop the growth of tennis by investing in programs and services that ensure tennis is accessible in communities while also championing and supporting the work of other grassroots organizations aligned in our mission.

USTA New England has a wide-reaching impact. We operate grassroots and competitive programming throughout Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont. We support community partners, providers, facilities and coaches that support our mission by growing the game in their communities. The many health and social benefits of tennis have made it more popular than ever, and USTA New England's staff, volunteers and grassroots providers partner together to service our current and future community of players.

**Website:** <http://www.usta.com/newengland>

**Industry:** Nonprofit & Recreation Space

**Mission:** to promote and develop the growth of tennis in New England

**Company Size:** 25 - 100 employees (seasonal and permanent) plus hundreds of volunteers

**Office Location:** Westborough, Massachusetts

**Founded:** 1974

**Specialities:** Promoting, developing and servicing tennis at the local level.

Founded in 1881, the USTA is the national governing body for tennis in the United States, owns the US Open, and administers junior and adult programs in state, regional, and national events.

## Position Descriptions

**PRESIDENT** – The President shall be the chief executive officer of USTA New England and, subject to the control of the Directors, shall have general charge and supervision of the affairs of USTA New England. The President shall call and preside at all meetings of the Members and at all meetings of the Directors, except as the Members or Board of Directors otherwise determine. The President shall form, charge, and appoint a chairman for each committee not otherwise provided for, see that all Officers perform their duties, and be an ex-officio member of all committees. (Bylaw 3.4)

**VICE PRESIDENTS (2)** - The First Vice President shall have and may exercise all the powers and duties of the President during the absence of the President or in the event of the President's inability to act. The First Vice President shall be an ex-officio member of all committees. The Second Vice President shall have such duties and powers as the Directors or the President shall determine. (Bylaw 3.4)

**TREASURER** - The Treasurer shall, with the aid of staff, be responsible for the financial management and controls of USTA New England. The Treasurer shall, with the aid of staff, prepare an annual budget subject to approval by the Board of Directors and shall monitor the budget and make recommendations to the Board of Directors concerning the fiscal affairs of USTA New England. The Treasurer shall have such other duties and powers as designated by the Directors or the President. (Bylaw 3.5)

**SECRETARY** - The Secretary shall, with the aid of staff, record and maintain records of all proceedings of the Members and Directors, which shall be kept at the principal office of USTA New England. If the Secretary is absent from any meeting of Members or Directors, a temporary Secretary may exercise the duties of the Secretary at the meeting. (Bylaw 3.6)

**STATE DELEGATES (7)** - one State Delegate each from Connecticut, Eastern Massachusetts, Maine, New Hampshire, Rhode Island, Vermont, and Western Massachusetts (Western Massachusetts shall be defined as encompassing Berkshire, Franklin, Hampden, Hampshire, and Worcester Counties. Eastern Massachusetts shall consist of the remainder of the area not contained in Western Massachusetts). State Delegates must be selected by their respective state associations by the last day of May immediately prior to the Annual Meeting of Members of an election year and meet with the Nominating Committee (in person or by conference call, individually) on one or more dates chosen by the Nominating Committee not earlier than June 15 and not later than August 31 of that year; and all State Delegates must be domiciled in the area designated and assigned to the Corporation's Territory. (Bylaw 2.1c)

**DELEGATES-AT-LARGE (5)** - There shall be five (5) Delegates at Large who shall meet the following geographical distribution requirements: (i) a minimum of three areas must be represented; and (ii) not more than two can be from any one area. (Bylaw 2.1b ii)

**SECTIONAL DELEGATE (1)** - This position is nominated by the new Board of Directors in January of the new term.

\*\*The Officers of USTA New England consists of the President, Vice Presidents, Secretary and Treasurer. Officers are highly encouraged to attend USTA National meetings.