

**NOTE:** *The resolutions in these minutes were approved by USTA NorCal Executive Committee and the USTA NorCal Board of Directors on February 1, 2023 and February 15, 2023, respectively. These minutes were approved by the Committee on March 22, 2023.*

Suzy Cossette, chair of the Sanction & Schedule Committee, called the meeting to order at 7:30 pm and roll call was conducted. The meeting was held by Google Meet video conference.

**Committee Members Present:** Suzy Cossette (Chair), Andrea Norman, Mark Fairchild, Luis Reis, Jon Toney, and Scott Winn. Ex officio member President Pam Sloan was also present, but did not participate in the voting. Luis Reis arrived as noted in the minutes.

**USTA NorCal Staff Present:** Tommy Tu, Joanna Broda-Schnuck, and Michelle Wilson

- 1. Chair Report.** Following introduction of new staff member Joanna Broda-Schnuck, Suzy Cossette canvassed the members preference for meeting dates and times and agreed best efforts would be made to adhere to these preferences. Tentatively the next meeting date was set for March 23 at 7:00 pm.
- 2. Staff Report - Adult Tournaments to be Organized by USTA NorCal.** Joanna Broda-Schnuck reported that, in accordance with USTA NorCal Tournament Sanction Regulation 5, and in consultation with the Adult Tournament Committee, NorCal will be organizing the following Adult Tournaments in 2023:
  - WTT 18+ 5.0 NTRP Level 6 Tournament, to be held at a site yet to be determined on April 1-2
  - Bay Area Senior Games (level to be determined), an Age Group tournament to be held April 28-30 at Rinconada Tennis Courts

*Luis Reis arrived after the staff report.*

- 3. Process for Sanctioning Junior L3, 4, and 5 Tournaments When No Application is Received, Bidder Declines Acceptance of Sanction, Tournament is Cancelled, or Sanction is Revoked.** Andrea Norman presented a proposal to create a fast-track procedure for approving Junior Level 3, 4 and 5 Tournaments when urgency is involved. She noted that from time to time, and in order for NorCal to make available one of the limited numbers of Junior Level 3, 4 and 5 tournaments, NorCal has to fast-track the approval of a sanction. This most recently happened when there was a last-minute decline of an approved applicant for the 12s Fall Sectional Championships. The Committee only had a week to find a suitable organizer and, with the Board's approval fast-tracked the approval process. Had this not been permitted, there would have been no 12s Fall Sectional Championships. The proposed amendment below seeks to formally acknowledge there can be a need for a time-sensitive approval and provides for an exemption in the Regulations.

Following discussion, the following motion was duly made by Andrea Norman, seconded by Scott Winn, and **approved** by a vote of 6 in favor, none opposed, and no abstentions:

**RESOLVED:** That, effective immediately, USTA NorCal Tournament Sanction Regulation 7. is hereby amended as set forth below to allow for a procedure that takes into account the need for a time-sensitive, urgent approval of a sanction for a Level 3, 4, or 5 Tournament (underlined language is proposed to be added; stricken-through language is proposed to be deleted):

- 7. Junior Level 3, Level 4, and Level 5 Tournaments: Process for Sanctioning When No Application is Received, Bidder Declines Acceptance of Sanction, Tournament is Cancelled, or Sanction is Revoked.** Each year the USTA gives USTA NorCal the opportunity to sanction a limited number of Level 3, Level 4, and Level 5 Tournaments. These special provisions apply when no application is received, NorCal declines to award a sanction to the applicants, an applicant declines acceptance of a sanction, a tournament is cancelled, or a sanction is revoked.

**A. Time-Sensitive Approval.** The USTA NorCal staff, in consultation with the Chair of the Sanction & Schedule Committee, may determine that the approval of a sanction for a Junior Level 3, Level 4, or Level 5 Tournament is urgent based on the date designated for the tournament to be held. When such determination has been made, the Sanction & Schedule Committee may recommend to the Board, or the Board may take up the approval itself without a recommendation, without going through the requirements set forth in B. and C. below.

**B. When No Application Received or No Application Approved.** In the event that no bid is received for a Junior Level 3, Level 4, or Level 5 Tournament, or the Sanction & Schedule Committee declines to award a sanction from among the applicants:

- The USTA NorCal staff, in consultation with the Chair of the Sanction & Schedule Committee, may request a previously approved applicant of a different Level Junior Tournament to change to the Level of the Declined or Cancelled Tournament or also organize this Tournament;
- NorCal may be assigned as the sanction holder; ~~or~~
- If time permits, a A notice will be sent out to all Organization Members inviting them to submit a sanction application by a specified deadline; or

If the Tournament is put out for bid, as soon as possible after the deadline, the Sanction & Schedule Committee will vote to preliminarily approve a sanction from among the applicants.

**CB. When Applicant Declines Acceptance of Sanction or Cancels a Tournament, or a Sanction is Revoked.**

**Junior Level 3, Level 4 or Level 5 Tournament, or cancels a Junior Level 3, Level 4 or Level 5 Tournament, or a sanction is revoked,** the Sanction & Schedule Committee will first review any other applications received to replace the declining applicant and vote to preliminarily approve a sanction from among the applicants. In the event there is no viable application to host the tournament:

- The USTA NorCal staff, in consultation with the Chair of the Sanction & Schedule Committee, may request a previously approved applicant of a different Level Junior Tournament to change to the Level of the Declined or Cancelled Tournament or also organize this Tournament;
- NorCal may be assigned as the sanction holder; or
- If time permits, a A notice will be sent out to all Organization Members inviting them to submit a sanction application by a specified deadline.

If the Tournament is put out for bid, as soon as possible after the deadline, the Sanction & Schedule Committee will vote to preliminarily approve a sanction from among the applicants.

**4. Adult Tournament Bids for 2023.** The Committee went into closed session. When the Committee came out of closed session, the following was agreed to be reported in the public minutes:

- **Adult Tournament Bids for 2023.** Following discussion of the submitted applications, the following motion was duly made by Jon Toney, seconded by Mark Fairchilds, and **approved** by a vote of 6 in favor, none opposed, and no abstentions.

**RESOLVED:** That sanctions for the 2023 Adult Tournaments listed on Exhibit A are hereby recommended to the USTA NorCal Board for approval.

**RESOLVED FURTHER:** That the Levels of any Adult Tournament may be adjusted by the appropriate competition committee, as needed.

- **Appeals Process and Re-Applying for Tournaments.** Staff requested advice in how to respond to applicants who would like to submit an application for a tournament already applied for and not sanctioned, and for which the applicant did not submit an appeal in accordance with the USTA NorCal Tournament Sanctioning Regulations. The Committee determined that while there is nothing in the Sanctioning Regulations that restricts an applicant from re-applying, the obligation to reconsider an application is part of the appeal process that had already been exhausted. When a sanction holder declines to host a previously approved application, the Committee's process, when time permits, is to go back and review all applications for tournaments that have not been sanctioned.

**5. Junior Tournament Bids for 2023.** Also in closed session, the Committee reviewed and discussed applications for Junior tournaments submitted. When the Committee came out of closed session, the approved resolution was authorized to be reported as part of the minutes of the meeting.

Following discussion of the submitted applications, the following motion was duly made by Luis Reis, seconded by Jon Toney, and **approved** by a vote of 5 in favor, none opposed, no abstentions, and one recusal by Mark Fairchilds.

**RESOLVED:** That sanctions for the 2023 Junior Tournaments listed on Exhibit B are hereby recommended to the USTA NorCal Board for approval.

There being no further issues or discussion to come before the Committee, the meeting was adjourned by unanimous vote at 8:30 pm.

**EXHIBIT A - Adult Tournament Sanctions**

<b>Date</b>	<b>Level</b>	<b>Divisions</b>	<b>Events</b>	<b>Organizer</b>	<b>Director</b>	<b>Location</b>	<b>Courts</b>	<b>Draw Limit</b>
March 17-19	Level 6	NTRP 18+ 3.0, 3.5, 4.0, 4.5, 5.0	Singles, Doubles & Mixed	Sutter Lawn Tennis Club	Brian Martinez	Sacramento	5	32
April 1	Level 7	18+ NTRP 2.5 - 5.0	Singles & Doubles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	64
April 15	Level 6	18+ NTRP 2.5 - 5.0	Singles & Doubles	Del Norte Club	Joseph Ballard	Sacramento	6	16
May 13	Level 6	18+ NTRP 2.5 - 5.0	Singles, Doubles & Mixed	Chamisal	Ian Chadwell	Salinas	10	32
May 13	Level 7	18+, 40+ NTRP 2.5 - 5.0	Singles & Doubles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	64
June 3- 11 (non-consecutive)	TBD	Open	Singles, Doubles & Mixed	Chamisal	Ian Chadwell	Salinas	10	128
June 3-4	Level 6	18+ NTRP 2.5 - 5.0	Singles & Doubles	Sierra View CC	Steve Dunmore	Roseville	6	16
June 9-11	Level 6	18+ NTRP 3.0 - 5.0	Singles, Doubles & Mixed	Sutter Lawn Tennis Club	Brian Martinez	Sacramento	5	32
June 10	Level 7	18+ NTRP 2.5 - 5.0	Singles & Doubles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	64
July 8	Level 7	18+, 40+ NTRP 2.5 - 5.0	Singles & Doubles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	64
July 27-30	TBD	Open	Singles & Doubles	Rollingwood YMCA	Matt Brunner	Fair Oaks	10	64
August 19-20	TBD	Open	Singles & Doubles	Chamisal	Ian Chadwell	Salinas	10	64
Sept. 16	Level 7	18+, 40+ NTRP 2.5 - 5.0	Singles & Doubles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	64
Sept 16-17	Level 6	18+ NTRP 2.5 - 5.0	Singles & Doubles	Sierra View CC	Steve Dunmore	Roseville	6	16
Sept 22-Oct 1	TBD	Open	Singles, Doubles & Mixed	Sutter Lawn Tennis Club	Brian Martinez	Sacramento	5	32
Nov 25	Level 7	18+ NTRP 2.5 - 5.0	Singles & Doubles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	64

**EXHIBIT B - Junior Tournament Sanctions**

<b>Date</b>	<b>Level</b>	<b>Divisions</b>	<b>Events</b>	<b>Organizer</b>	<b>Director</b>	<b>Location</b>	<b>Courts</b>	<b>Draw Limit</b>
March 4	Level 7	BG12-14	Singles	Temelpa Tennis & Sports Academy	Jackie Byrne	Mill Valley	5	8
March 11	Level 7	BG12-14	Singles	Temelpa Tennis & Sports Academy	Jackie Byrne	Mill Valley	5	8
March 18	Level 7	BG12-14	Singles	Temelpa Tennis & Sports Academy	Jackie Byrne	Mill Valley	5	8
April 1	Level 7	BG12-14	Singles	Temelpa Tennis & Sports Academy	Jackie Byrne	Mill Valley	5	8
April 9	Level 7	BG12-16	Singles	Tenacious Tennis Academy	Jesse Inghelram	San Francisco	10	12
April 15-16	Level 6	BG12-14	Singles	Wikiup Tennis and Swim Club	Steve Summer	Santa Rosa	6	8
April 23	Level 7	BG12-14	Singles	Temelpa Tennis & Sports Academy	Jackie Byrne	Mill Valley	5	6
April 29	Level 7	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	8
May 14	Level 7	BG12-16	Singles	Tenacious Tennis Academy	Jesse Inghelram	Mill Valley	10	12
May 20-21	Level 6	BG12-16	Singles	Tenacious Tennis Academy	Jesse Inghelram	Mill Valley	10	8
May 27	Level 7	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	8
June 3-4	Level 6	BG12-14	Singles & Doubles	Del Norte Club	Joseph Ballard	Sacramento	6	8
July 1	Level 7	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	8
August 5	Level 7	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	8
August 19-20	Level 6	BG12-18	Singles & Doubles	Sierra View CC	Steve Dunmore	Roseville	6	4
September 2	Level 7	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	8
Oct. 14-15	Level 6	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	6
Nov. 18-19	Level 6	BG12-18	Singles	Moraga Country Club	Thomas McGee	Moraga	10	8
December 16	Level 7	BG12-16	Singles	Ultimate Sports Academy	Dinesh Kumar	Mountain House	5	8