

**Minutes of the USTA NorCal Sanction & Schedule Committee**  
**Thursday, July 6, 2023**

**NOTE:** *The resolutions in these minutes were approved by the USTA NorCal Board of Directors on July 19, 2023. These minutes were approved by the Committee on August 2, 2023.*

Suzy Cossette, chair of the Sanction & Schedule Committee, called the meeting to order at 8:00 pm and roll call was conducted. The meeting was held by Google Meet video conference.

**Committee Members Present:** Suzy Cossette (Chair), Mark Fairchilds, Andrea Norman, Luis Reis, Jon Toney, and Scott Winn. President Pam Sloan also attended the meeting as an ex-officio member; however, she did not participate in the vote.

**USTA NorCal Staff Present:** Tommy Tu

- 1. Adult Tournament Bid for 2023.** The Committee went into closed session. When the Committee came out of closed session, the following was agreed to be reported in the public minutes:

Following discussion of applications submitted, the following motion was duly made by Luis Reis seconded by Jon Toney, and **approved** by a vote of 4 in favor, none opposed, and no abstentions.

**RESOLVED:** That the sanction for the following 2023 Adult Tournament is hereby recommended to the USTA NorCal Board for approval.

Date	Level	Divisions	Events	Organizer	Director	Location	Courts	Draw Limit
August 25-27	TBD	Open	MS, WS, MD, WS	Saint Mary's College	Nick Combs	Moraga	12	64

**RESOLVED FURTHER:** That the Level of this Adult Tournament may be adjusted by the appropriate competition committee, as needed.

*Mark Fairchilds joined the meeting during the closed session.*

- 2. Probation.** In closed session, the Committee reviewed information related to the possibility of placing one or more Organizers on probation. Discussion and decisions related to probation are confidential.
- 3. Sanctioning of 2024 Tournaments.** Tommy Tu announced that staff intends to begin accepting applications for 2024 tournaments on July 7, a slight delay from what is stipulated in the Sanctioning Regulations, and the application period will close per the Regulations on August 15.

There being no further issues or discussion to come before the Committee, the meeting was adjourned by unanimous vote at 8:31 pm.