

**7/20/2005**

USTA Northern California Board of Directors  
Minutes of Meeting of July 20, 2005

At ClubSport Fremont

Attendees: Dave Sperry, Don Jacobus, John Frank, Dwight Johnson, Margie Peterman, Bill Schoen, Rosie Bareis, Betty Cookson, Gary Lee, Deb Petersen, Jean Hassoun, Mark Manning, Lisbeth Blum, Patrick King, Andrea Norman, Fred Tierney (board members), Dale Evans, Parliamentarian, Bruce Hunt, Executive Director and Pam Sloan, Valena Williams, Jr., Sheri Nordahl, Mike Dickey, Rod Lambert and Sue Davis (guests).

President Dwight Johnson called the meeting of the Board to order at 6:41 pm.

After introduction of guests, President Johnson asked for approval of the minutes. Andrea Norman provided a typed change to the minutes regarding the travel assistance program.

- Action Item Proposed – Motion by Sandi Kaney, seconded by Andrea Norman Followed by Discussion
- Mark Manning proposed the following amendment:
  1. Increase the budget addition in the Action Item from \$17,000 to a total of \$34,000
  2. Change the eligibility section of the Policy as follows:
    - Directors and USTA NorCal Committee Chairs to receive the same benefits as national committee members who are also members of a USTA NorCal Committee and Section Representatives.
    - Only USTA NorCal Committee Chairs who are chairs of standing committees, as defined in the USTA NorCal Bylaws, shall be eligible
  3. A subcommittee of the Budget Committee shall review excessive expenses. The Budget Committee may approve exceptions to the policy.
- After debate, the motion to approve the amendment was defeated 7 – 8.
- Mark Manning proposed a new amendment as follows:
  1. Increase the budget addition in the Action Item from \$17,000 to a total of \$34,000
  2. Change the eligibility section of the policy to allow Directors to receive the same benefits as national committee members who are also members of a USTA NorCal Committee and Section Representatives.
  3. Excessive expenses shall be reviewed by a subcommittee of the Budget Committee. The Budget Committee may approve exceptions to the policy.
- After debate and a motion to call the question was moved, seconded and approved, the motion to approve the amendment was approved 12 – 4.
- The motion to approve the Action Item as amended was approved 12 – 4.

Andrea Norman moved and Don Jacobus seconded that the minutes be approved as amended 13 – 0.

Jack Drimmer presented the Treasurer's Report. The report included six months of financials and it appears at this point that there will be a surplus of \$32,661. However, with six months left in the year, this figure could change.

Jack mentioned that at the budget meeting today, the Sacramento START program presented a proposal for \$27,000 so that the program could expand from 10 schools to 27 schools. Hopefully 3,000 students will be participating in the program. Budget committee voted for the proposal.

Jack Drimmer moved to accept this proposal that was seconded by Dave Sperry. 18 – 0 passed.

#### Committee Decisions/Reports

Valena Williams gave a report on the ERC committee and key performance indicators for the Executive Director.

Jack Drimmer gave a report on the Fundraising Department. All members of the budget committee were disappointed by the results so far for 2005. Committee thought that the Director of Development should be dealing more with larger philanthropic organizations and corporations.

John Frank passed out the new USTA Junior magazine which is called "Smash."

#### Action Items

Mark Manning moved and Margie Peterman seconded to approve a motion to clarify "Lodging Expenses for USTA NorCal Committee Chairs."

The motion states the following:

Effective immediately, in the USTA NorCal Volunteer Travel Assistance Policy the lodging section that

applies to USTA NorCal Committee Chairs shall be as follows (new language is underscored):

Lodging: USTA NorCal Directors and USTA NorCal Committee Chairs - Room expenses at the USTA-sponsored hotel or at a hotel with a rate equal to or lower than the USTA-sponsored hotel shall be reimbursed for a maximum 5-night stay. Nights eligible for reimbursement are the night before the first scheduled meeting through the night of the last scheduled meeting at the USTA Annual or Semiannual Meeting. Room sharing is encouraged and all persons are required to attempt to find a roommate; failure to attempt to find a roommate may disqualify reimbursement of the full cost of the room. In the event a room is shared, reimbursements will be for the proportion of the room expense. Example: If the requestor shares the room with one person, the requestor will be covered for 1/2 the total room expense incurred up to a maximum of 5 days. Rooms that are shared with ineligible persons (such as spouses or traveling companions) are only eligible for their proportion of the total room expense.

Mark moved to call the question. Approved 10 – 6.

Motion passed 9 – 3.

#### Delegate's Report

John asked for straw vote. "Would you buy a life membership in the USTA for \$750 for your grandchild. (as opposed to \$400 now.) Majority was against the raise in price.

Jean moved to add to agenda, seconded by Margie, that we place the vote of the board on each individual bylaw changes at the time we mail the proposed bylaw changes to the members.

RESOLVED: That the Sample Format for Proposing Amendments to the USTA NorCal Bylaws and Constitution be amended to require that the board vote in support of or in opposition to the amendment be included.

12 – 4 vote to put on agenda.

Call the Question passed 16 – 0.

Vote on the motion as 9 – 6 and one abstention.

A motion to take the grant question off the table was made by Fred Tierney, seconded by Dave Sperry. The motion failed 8 –9.

Betty Cookson brought up that the Hall of Fame Luncheon is next Thursday, July 28, 2005 at the Bank of the West event.

The motion to adjourn was passed by the majority.

Attached is a copy of the bylaw amendment format.

Bill Schoen, Secretary, submitted these minutes.

#### BOARD OF DIRECTORS' MEETING AGENDA

Wednesday, July 20, 2005  
ClubSport Fremont  
46650 Landing Parkway  
Fremont, CA 94538

Directions: Driving South on 880, take the Mission Blvd/Warren Ave Exit. Continue on W. Warren and turn right on Landing Pkwy. Driving North on 880, take the Gateway Blvd Exit. Continue on Gateway Blvd and turn right on Bayside Pkwy. Bayside turns into Landing Pkwy

- I. Food and Beverage—6 PM
- II. Call to Order—6:30 PM
- III. Introduction of Guests
- IV. Public Comments-10 minutes, 2 minutes per speaker
- V. Approval of Minutes
- VI. Treasurer's Report
  - A. Monthly Financial Statements (Green)
  - B. Monthly Grants (Red)
- VII. Committee Decisions/Reports (Yellow)
- VIII. Executive Committee Activities

IX. Action Items (Blue)

A. Clarification of Travel Assistance Policy for Comm. Chairs

X. President's Report

XI. Delegate's Report

XII. Executive Director's Report

XIII. Old Business

XIV. New Business

XV. Adjournment of Meeting

Next Regular Meeting: Wed., Aug. 17 at ClubSport Fremont, 6:30 PM

Mission: To Promote and Develop the Growth of Tennis

Vision: 30 Million Tennis Players by 2010

2005 USTA NorCal Volunteer Travel Assistance Policy -

USTA Annual and Semiannual Meetings

Clarification of Lodging Expenses for USTA NorCal Committee Chairs

July 2005

Presenter: Bruce Hunt

Statement of Action Item:

Effective immediately, the USTA NorCal Volunteer Travel Assistance Policy the lodging section that applies to USTA NorCal Committee Chairs shall be as follows (new language is underscored):

Lodging: USTA NorCal Directors and USTA NorCal Committee Chairs - Room expenses at the USTA-sponsored hotel or at a hotel with a rate equal to or lower than the USTA-sponsored hotel shall be reimbursed for a maximum 5-night stay. Nights eligible for reimbursement are the night before the first scheduled meeting through the night of the last scheduled meeting at the USTA Annual or Semiannual Meeting. Room sharing is encouraged and all persons are required to attempt to find a roommate; failure to attempt to find a roommate may disqualify reimbursement of the full cost of the room. In the event a room is shared, reimbursements will be for the proportion of the room expense. Example: If the requestor shares the room with one person, the requestor will be covered for 1/2 the total room expense incurred up to a maximum of 5 days. Rooms that are shared with ineligible persons (such as spouses or traveling companions) are only eligible for their proportion of the total room expense.

Rationale:

Immediately after the June 2005 Board Meeting, the USTA NorCal Volunteer Travel Assistance Policy was being revised to reflect the adoption of amendments to the policy prior to the final vote of approval by the Board. At that time it was discovered that the lodging expenses section that applied to USTA NorCal Committee Chairs mistakenly omitted "USTA NorCal Committee Chairs" from the title of the section, thereby leaving them with no coverage for lodging expenses as was described under the eligibility paragraph which states that these "persons will be reimbursed for Lodging and Meal expenses ONLY as set forth below."

This Action Item only seeks to clarify in the Policy the intent of the Board when the Policy was adopted.

Fiscal Impact:

No fiscal impact beyond what was already approved by the Board in June 2006 because this action item only clarifies what was originally intended.

Staff Comments: The type of lodging for USTA NorCal Committee Chairs was inadvertently left out and this clarifies that element of the policy.