



Board of Directors

Wednesday, November 17, 2021, 6:30 PM | Via Zoom

MINUTES

IN ATTENDANCE	Joshua Conlin, Suzy Cossette, Christine Costamagna, Luis Reis, Martha Ehrenfeld, Ray Hixson (Vice President), Cheri King (joined meeting at 7:02), Michelle Nicholson, Andrea Norman, Craig Pasqua, Mary Ryniewicz, Jason Scalese (President) Pam Sloan (Secretary), Jack Walker (Treasurer), Keith Wheeler (Delegate/Parliamentarian), Scott Winn
ABSENT	Gordon Collins
ADVISORY DIRECTORS	Michael Cooke, Alvin Hom
NORCAL STAFF	Interim Co-Executive Directors Alison Vidal and Darren Wenger
LEGAL COUNSEL	Jonathan Madison, Esq., The Madison Firm
GUESTS	None

CALL TO ORDER	6:32 PM
----------------------	---------

I. Roll Call

DISCUSSION	President Scalese asked the Pamela Sloan, Secretary to do the roll call to determine a quorum. Ms. Sloan validated a quorum.
-------------------	--

II. Reading of the USTA NorCal Mission Statement:

DISCUSSION	Mr. Walker, Treasurer, read the USTA NorCal Mission Statement.
-------------------	--

III. Approval of Agenda

DISCUSSION	President Scalese called for a motion to approve the agenda.
-------------------	--

MOTION	SECONDED	PASSED
Ms. Norman moved to approve the agenda as presented.	Mr. Walker	By vote of 14 in favor, 0 opposed, 0 abstentions (Motion passed)

IV. President's Opening Remarks

DISCUSSION	President Scalese stated he would hold his opening comments until Executive Session.
-------------------	--

V. Executive Session

MOTION	SECONDED	PASSED
Mr. Walker moved for the Board go into Executive Session at 6:38pm	Ms. Cossette seconded the motion	By a vote of 14 in favor, 0 opposed, and 0 abstentions

USTA Northern California Board of Directors

November 17, 2021 | Meeting Minutes

Page 2

VI. Election of Officers

DISCUSSION	A. President Elect: The President called for nominations for President-elect. Mr. Hixson nominated Pamela Sloan. No other nominations were made for President-elect.	
MOTION	SECONDED	PASSED
Mr. Hixson moved to appoint Pamela Sloan as President-elect of the USTA NorCal Board.	Mr. Wheeler	By a vote of 13 in favor, 0 opposed, and 0 abstentions (Motion passed)
DISCUSSION	B. Secretary: The President called for nominations for Secretary. Ms. Norman nominated Chrissie Costamagna. No other nominations were made for Secretary.	
MOTION	SECONDED	PASSED
Ms. Norman moved to appoint Chrissie Costamagna as Secretary of the USTA NorCal Board.	Mr. Hixson	By a vote of 13 in favor, 0 opposed, and 0 abstentions (Motion passed)
DISCUSSION	C. Treasurer: The President called for nominations for Treasurer. Chrissie Costamagna nominated Jack Walker. No other nominations were made for Treasurer	
MOTION	SECONDED	PASSED
Ms. Costamagna moved to appoint Jack Walker as Treasurer of the USTA NorCal Board.	Ms. Norman	By a vote of 13 in favor, 0 opposed, and 0 abstentions (Motion passed).
DISCUSSION	D. General Counsel:	
MOTION	SECONDED	PASSED
Ms. King moved to appoint Jonathan Madison as Legal Counsel.	Mr. Wheeler	By a vote of 13 in favor, 0 opposed, and 0 abstentions (Motion passed).
DISCUSSION	Elected officers were: Pamela Sloan, President-Elect; Chrissie Costamagna, Secretary; and Jack Walker, Treasurer. Elected Legal Counsel: Jonathan Madison President Scalese acknowledged Ray Hixson for all his hard work while serving as Vice President. Note: Craig Pasqua, Josh Conlin and Martha Ehrenfeld left meeting at 12:30am	

USTA Northern California Board of Directors

November 17, 2021 | Meeting Minutes

Page 3

VII. Action Item: Tournament Sanctions (January – March 2022)

DISCUSSION	Scott Winn, Chair of Sanction and Schedule Committee, presented the January – March 2022 tournament applications that were reviewed and approved by the Sanction and Schedule Committee. Mr. Hixson stressed the importance of having documentation for record keeping purposes that includes at least a simple explanation of the reasons for why tournament sanction requests are granted or denied, and that this can be critically important if any decisions are challenged or need to be explained at a later date (which could be potentially years in the future). Mr. Hixson also said that including this type of information/documentation in the materials was important because of the duty of care applicable to all Board decisions (i.e., the Board generally should not make approval decisions on a “rubber stamp” basis, i.e, without having information about the reasons for the underlying decisions).
------------	--

MOTION	SECONDED	PASSED
Ms. Cossette moved to approve the tournament schedule from January to March 2022 as presented and attached as an Exhibit to these minutes.	Ms. Sloan	By vote of 9 in favor, 0 opposed, 2 abstentions (Mr. Walker and Mr. Hixson). (Motion passed)

VIII. New and Renewing Member Organizations Report – Last 33 days

DISCUSSION	<p>New Member Organizations are: CUDNY Tennis Academy, Slice Away Tennis, and Sunset Recreation Tennis</p> <p>Renewal Member Organizations are: California State University – Sacramento, Marin Tennis Club, San Francisco Chinese Tennis Club, Saratoga Country Club, and San Francisco Parks and Recreation.</p> <p>The Board would like for Interim Co-Executive Director to verify the new member organization type, i.e. club, CTA, etc.</p>
------------	---

IX. Adjournment

MOTION	SECONDED	PASSED
Ms. Norman moved to adjourn the meeting at 12:59am	Mr. Hixson	By vote of 9 in favor, 0 opposed, 0 abstentions (Motion passed).

ADJOURNMENT	12:59 AM
-------------	----------

Junior Tournaments (Approved): January to March

Start Date	End Date	Junior Tournament Level	Events	Divisions	Tournament Director	Organization	Location	Draw Limit	No. of Courts
1/8	1/9	Level 6	Singles	BG 12-18	Ed Melfort	SJVTA Future Stars	Manteca	32	12
1/8	1/9	Level 6	SG & DB	BG 12-18	Ron Ward	Events Managers	Aptos	16	20
1/8	1/8	Level 7	Singles	BG 12-18	Stevan Fernandes	Stevans Tennis (Roseville CTA)	Rocklin	16	8
1/9	1/9	Level 7	Singles	BG 12-16	Calvin Thompson	Tri Valley Tennis Academy	Walnut Creek	16	15
1/9	1/9	Level 7	Singles	BG 12-16	Craig Pasqua	Four Directions Tennis	San Jose	32	11-13
1/9	1/9	Level 7	Singles	BG 12-14	Jose Hilla	HRT Academy	Larkspur	64	12
1/15	1/17	Level 5 (Open)	SG & DB	BG 16-18	Ed Melfort	SJVTA Future Stars	Manteca	16	12
1/15	1/17	Level 5 (Open)	SG & DB	BG 12-18	Ron Ward	Events Managers	Aptos	16	20
1/15	1/17	Level 5 (Open)	SG & DB	BG 12-18	Seth Hein	Longs Tennis Academy	San Jose	16	44
1/15	1/16	Level 6	Singles	BG 12-16	Craig Pasqua	Four Directions Tennis	San Jose	32	11-13
1/15	1/15	Level 7	SG & DB	BG 12-16	Witold Cudny	Cudny Tennis Academy	Milpitas	16	10
1/22	1/30	Level 4 (Closed)	Singles	4 divisions	Jose Hilla	HRT Academy	Larkspur	32	12
1/22	1/30	Level 4 (Closed)	Singles	4 divisions	Max Taylor	Mission Hills Racquet & Swim Club	Fremont	32	13
1/22	1/23	Level 6	Singles	BG 14-16	Calvin Thompson	Tri Valley Tennis Academy	Walnut Creek	16	15
1/22	1/23	Level 6	Singles	BG 12-18	Craig Pasqua	Four Directions Tennis	San Jose	32	11-13
1/22	1/23	Level 6	SG & DB	BG 12-18	Ron Ward	Events Managers	Aptos	64	20
1/22	1/22	Level 7	Singles	BG 12-18	Stevan Fernandes	Stevans Tennis (Roseville CTA)	Rocklin	16	8
1/29	1/30	Level 6	Singles	BG 12-14	Phil Cello	Cello Tennis Academy	Fairfield	32	12
1/29	1/30	Level 6	Singles	BG 12-16	Witold Cudny	Cudny Tennis Academy	Milpitas	32	10
1/29	1/30	Level 6	Singles	BG 12-18	Ed Melfort	SJVTA Future Stars	Manteca	32	12
1/30	1/30	Level 7	Singles	BG 12-14	Kim Grant	Kim Grant Tennis Academy	San Jose	32	6
2/5	2/6	Level 5 (Closed)	Doubles	BG 12	Kim Grant	Kim Grant Tennis Academy	San Jose	32	6
2/5	2/6	Level 5 (Closed)	Doubles	BG 14, 16, 18	Seth Hein	Longs Tennis Academy	San Jose	32	44
2/5	2/6	Level 6	SG & DB	BG 12-18	Ron Ward	Events Managers	Aptos	16	14
2/5	2/5	Level 7	Singles	BG 12-14	Jackie Byrne	Temelpa Tennis & Sports Academy	Mill Valley	40	5
2/5	2/5	Level 7	SG & DB	BG 12-18	Stevan Fernandes	Stevans Tennis (Roseville CTA)	Rocklin	16	8
2/6	2/6	Level 7	Singles	12, 14, 16	Craig Pasqua	Four Directions Tennis	San Jose	32	11-13
2/12	2/13	Level 5 (Open Super Ser)	Singles	BG 18	Jose Hilla	HRT Academy	Larkspur	32	12
2/12	2/13	Level 5 (Open Super Ser)	Singles	G 12-16	Calvin Thompson	Tri Valley Tennis Academy	Walnut Creek	32	15
2/12	2/13	Level 5 (Open Super Ser)	Singles	B 12-16	Phil Cello	Cello Tennis Academy	Fairfield	32	12
2/12	2/13	Level 6 (Ratings RR)	Singles	BG 12-18	Ed Melfort	SJVTA Future Stars	Manteca	96	12
2/12	2/13	Level 6 (Ratings RR)	Singles	BG 12-18	Seth Hein	Longs Tennis Academy	San Jose	96	44
2/19	2/21	Level 5 (Open)	SG & DB	BG 12-14, 18	Cris Bacharach	Johnson Ranch Sports Club	Roseville	16	21
2/19	2/21	Level 5 (Open)	SG & DB	BG 16	Kim Grant	Kim Grant Tennis Academy	San Jose	16	6
2/19	2/19	Level 7	Singles	BG 12-18	Ed Melfort	SJVTA Future Stars	Manteca	32	12
2/19	2/19	Level 7	Singles	BG 12-18	Stevan Fernandes	Stevans Tennis (Roseville CTA)	Rocklin	16	8
2/20	2/20	Level 7	Singles	BG 12-14	Jackie Byrne	Temelpa Tennis & Sports Academy	Mill Valley	40	5
2/26	2/27	Level 4 (Closed)	Doubles	BG 12-14	Ron Ward	Events Managers	Aptos	32	14
2/26	2/27	Level 4 (Closed)	Doubles	BG 16, 18	Seth Hein	Longs Tennis Academy	San Jose	32	44
2/26	2/27	Level 6	Singles	BG 12-18	Ed Melfort	SJVTA Future Stars	Manteca	32	12
2/27	2/27	Level 7	Singles	BG 12-16	Jose Hilla	HRT Academy	Larkspur	16	12
2/27	2/27	Level 7	Singles	BG 12-14	Kim Grant	Kim Grant Tennis Academy	San Jose	32	6
3/5	3/6	Level 6	SG & DB	BG 12-18	Ron Ward	Events Managers	Aptos	16	14
3/5	3/5	Level 7	Singles	BG 12-14	Jackie Byrne	Temelpa Tennis & Sports Academy	Mill Valley	40	5
3/5	3/5	Level 7	Singles	BG 12-18	Stevan Fernandes	Stevans Tennis (Roseville CTA)	Rocklin	16	8
3/6	3/6	Level 7	Singles	BG 12-16	Craig Pasqua	Four Directions Tennis	San Jose	32	11-13
3/6	3/6	Level 7	Singles	BG 14-16	Kim Grant	Kim Grant Tennis Academy	Seaside	32	7
3/12	3/13	Level 5 (Closed Super Ser)	Singles	B 12-16	Calvin Thompson	Tri Valley Tennis Academy	Walnut Creek	32	15
3/12	3/13	Level 5 (Closed Super Ser)	Singles	G 12-14	Ed Melfort	SJVTA Future Stars	Manteca	32	12
3/12	3/13	Level 5 (Closed Super Ser)	Singles	B 18	Kim Grant	Kim Grant Tennis Academy	Seaside	32	7
3/12	3/13	Level 5 (Closed Super Ser)	Singles	G 16-18	Phil Cello	Cello Tennis Academy	Fairfield	32	12
3/12	3/13	Level 6 (Ratings RR)	SG & DB	BG 12-18	Craig Pasqua	Four Directions Tennis	San Jose	96	11-13
3/12	3/13	Level 6 (Ratings RR)	SG & DB	BG 12-18	Seth Hein	Longs Tennis Academy	San Jose	96	44
3/19	3/20	Level 6	Singles	BG 14-16	Kim Grant	Kim Grant Tennis Academy	Seaside	32	7
3/19	3/19	Level 7	Singles	BG 12-18	Ed Melfort	SJVTA Future Stars	Manteca	32	12
3/19	3/19	Level 7	Singles	BG 12-18	Stevan Fernandes	Stevans Tennis (Roseville CTA)	Rocklin	16	8
3/20	3/20	Level 7	Singles	BG 12-14	Jackie Byrne	Temelpa Tennis & Sports Academy	Mill Valley	40	5
3/26	3/27	Level 5 (Open)	Doubles	BG 12-18	Ron Ward	Events Managers	Aptos	32	14
3/26	3/27	Level 6	Singles	BG 12-18	Seth Hein	Longs Tennis Academy	San Jose	32	40

Adult Tournaments (Approved): January to March

Start Date	End Date	Adult Tournament Level	Events	Divisions	Tournament Director	Organization	Location	Draw Limit	No. of Courts
1/22	1/22	Adult 1-Day NTRP	SG & DB	MW 2.5-5.0	Scott Howard	Mission College	Santa Clara	16	8
1/29	1/29	Adult 1-Day NTRP	SG & DB	MW 3.0-5.0	Scott Howard	Mission College	Santa Clara	24	8
2/6	2/6	Adult 1-Day NTRP	SG & DB	MW 3.0-5.0	Ed Melfort	SJVTA Future Stars	Manteca	32	12
2/19	2/19	Adult 1-Day NTRP	SG & DB	MW 2.5-5.0	Scott Howard	Mission College	Santa Clara	16	8
2/26	2/26	Adult NTRP	SG & DB	MW 2.5-5.0	Scott Howard	Mission College	Santa Clara	16	8
3/5	3/5	Adult NTRP	SG & DB	MW 2.5-5.0	Scott Howard	Mission College	Santa Clara	16	8
3/6	3/6	Adult 1-Day NTRP	SG & DB	MW 3.0-5.0	Ed Melfort	SJVTA Future Stars	Manteca	32	12
3/13	3/13	Adult 1-Day NTRP	Singles	MW 3.0-5.0	Craig Pasqua	Four Directions Tennis	San Jose	16	11-13
3/19	3/19	Adult 1-Day NTRP	SG & DB	MW 2.5-5.0	Scott Howard	Mission College	Santa Clara	16	8
3/20	3/20	Adult 1-Day NTRP	SG & DB	MW 3.0-5.0	Ed Melfort	SJVTA Future Stars	Manteca	32	12
3/25	3/25	Adult 1-Day NTRP	SG & DB	MW 2.5-5.0	Scott Howard	Mission College	Santa Clara	16	8