



Board of Directors

Monday, June 7, 2021, 8:00 PM | Via Zoom

MINUTES

IN ATTENDANCE	Jason Scalese (President), , Gordon Collins, Suzy Cossette, Anoosh Davoudzadeh, Martha Ehrenfeld (Secretary), Ray Hixson (Vice President), Cheri King, Bryn Powell, Pam Sloan, Sandy Tompkins, Jack Walker, Keith Wheeler (Delegate & Parliamentarian), Scott Winn
ABSENT	Karen Chen, Joshua Conlin (Treasurer), Luis Reis
ADVISORY DIRECTORS	Christine Costamagna, Alvin Hom, and Andrea Norman
NORCAL STAFF	Alison Vidal, Darren Wenger, Tammy Peterson
LEGAL COUNSEL	Jonathan Madison, Esq., The Madison Firm
GUESTS	None
CALL TO ORDER	8:04 PM

I. Executive Director Update

DISCUSSION	President Scalese updates the board on the Kevin Craig's resignation. He notified USTA National and helped with HR transition process. Jason attended an all staff meeting to notify staff of the change in ED status and identified Ms. Vidal as interim ED. Summarized focus going forward during transition including a 2021 budget review and updated budget forecasts for July BOD meeting due to concerns brought up by staff regarding the budget. Another task will be a review of all Committee minutes/decisions to ensure all governance items are brought up to current status. Mr. Hixson commended Mr. Scalese for working tirelessly on these transitional matters, and for his skill in handling the situation.
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II. Executive Committee Update

DISCUSSION	President Scalese updated everyone on the two Executive Committee meetings that took place since the last board meeting and the Adult League and Junior Council decisions that were discussed. Ms. Costamagna gave updates on the Adult League decision. Ms. Norman gave updates regarding Junior Tournaments singles and doubles being separated and Junior Council voting to change the wild card process to four wildcards with the national standings list.
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III. Staff Introduction and Updates

DISCUSSION	Ms. Vidal and Mr. Wenger each gave brief statements about their backgrounds at the organization and vision for the organization moving forward. Both have agreed to tag team the Executive Director position on an interim basis to utilize their skill sets to help keep the organization moving forward during the transition. Focused on transparency and no hidden agendas. They identified a few areas of immediate focus including the 2021 budget review as staff was not provided access to the budget during the year. Upon their initial review, there are some concerns about the accuracy of forecasted revenue and expenses the remainder of the year. Focus will be on providing an update on the budget at the July BOD meeting. They also brought up concerns regarding a number of HR related items.
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III. Executive Session

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MOTION	SECONDED	PASSED
Ms. Sloan made a motion to convene for an Executive Session at 9:10 PM.	Vice President Hixson	Motion passed without objection.
ADJOURNMENT	10:01 PM	