



Board of Directors

Wednesday, March 17, 2021, 6:30 PM | Via Zoom

MINUTES

IN ATTENDANCE	Jason Scalese (President), Gordon Collins, Joshua Conlin (Treasurer), Suzy Cossette, Luis Reis, Martha Ehrenfeld (Secretary), Ray Hixson (Vice President), Cheri King, Bryn Powell, Pam Sloan, Sandy Tompkins, Jack Walker, Keith Wheeler (Delegate & Parliamentarian), and Scott Winn
ABSENT	Anoosh Davoudzadeh and Christine Costamagna
ADVISORY DIRECTORS	Alvin Hom
NORCAL STAFF	Kevin Craig and Tammy Peterson
LEGAL COUNSEL	Jonathan Madison, Esq., The Madison Firm
GUESTS	BOD Nominees: Karen Chen, Brad Driver, Michelle Nicholson, Craig Pasqua, and Hillary Phu
CALL TO ORDER	6:31 PM

I. Public Comments

DISCUSSION	USTA member Jim Bedilion reached out to notify the Board of Phil Krohn's passing, Owner of Countryside Racquet Club in the North Bay for over 40 years.
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II. Reading of USTA NorCal Mission Statement by Mr. Reis

III. Approval of Agenda (document included with meeting material)

MOTION	SECONDED	PASSED
Mr. Reis made a motion to approve the agenda.	Ms. Powell	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

IV. NorCal Board of Directors Nominees: Self Introductions

DISCUSSION	Nominees to fill the vacant seat on the Board presented their backgrounds and tennis history, and answered questions asked by existing Board members.
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V. Executive Session I

MOTION	SECONDED	PASSED
Mr. Reis made a motion to move to Executive Session I.	Vice President Hixson	By a vote of 15 in favor, 0 opposed, and 0 abstentions.
DISCUSSION	The Executive Session ended. Ms. Chen rejoined the meeting and was asked to take her seat as the newest member of the NorCal Board of Directors.	

VI. Meeting Minute Approval (documents included with meeting material)

DISCUSSION	Meeting minutes from the January 20 Board meetings was presented to the Board for approval.
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MOTION	SECONDED	PASSED
Ms. Cossette made a motion to approve the January 20 Meeting Minutes.	Ms. Sloan	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

DISCUSSION	Meeting minutes from February 3 Board meeting was presented to the Board for approval. Vice President Hixson proposed an amendment to the minutes to note for the vendor’s proposal “the need for a better understanding of the bases and degree of probability associated with the revenue forecast, what the fees are based upon.”	
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MOTION	SECONDED	PASSED
Ms. Tompkins made a motion to approve February 3 Meeting Minutes as amended.	Ms. Cossette	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

DISCUSSION	Meeting minutes from the February 17 Board meetings was presented to the Board for approval.	
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MOTION	SECONDED	PASSED
Ms. King made a motion to approve the February 17 BOD Meeting Minutes.	Ms. Tompkins	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

VII. Legal Compliance Training: Ban on Non-Profits making Financial Distributions to Members

DISCUSSION	NorCal Directors discussed adding this topic to the yearly board training.	
MOTION	SECONDED	PASSED
Vice President Hixson	Mr. Reis	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

VIII. NEW: Board Orientation & NorCal Product Training

DISCUSSION	NorCal Directors discussed formalizing this into a mandatory yearly board training.	
MOTION	SECONDED	PASSED
Vice President Hixson made a motion to make this a yearly event.	Mr. Reis	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

IX. Treasurer’s Report

DISCUSSION	Treasurer Conlin reviewed the Financial reports for the Board.	
MOTION	SECONDED	PASSED
Ms. King made a motion to accept the Financial reports.	Ms. Tompkins	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

X. Strategic Planning & Marketing Committee

DISCUSSION	Discussion of Pivot proposal and revision. Discussion of Inside Tennis contract.	
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XI. Executive Session II

MOTION	SECONDED	PASSED
Mr. Collins made a motion to move to Executive Session II.	Ms. Tompkins	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

XII. Constitution & Rules Committee Update

DISCUSSION	Motion to approve \$5,000 contingent on the Budget & Finance committee approval for the non-profit lawyer to review proposed bylaws amendments.	
MOTION	SECONDED	PASSED
Ms. Cossette made a motion to approve \$5,000, contingent on the Budget & Finance Committee approval.	Ms. Tompkins	By a vote of 15 in favor, 0 opposed, and 0 abstentions.

XIII. ED Report

DISCUSSION	Mr. Craig presented his Executive Director's Report and asked for more time at the next board meeting to review National's alignment with Paddle Tennis & Pickleball.
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XIV. Delegate's Report

DISCUSSION	Delegate & Parliamentarian Wheeler presented his report to the board.
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XV. Committee Decisions

DISCUSSION	There was no discussion on the committee decision document submitted in the packet.
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XVI. Old Business

DISCUSSION	None
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XVII. New Business

DISCUSSION	Secretary Ehrenfeld invited the NorCal BOD to tour and play at the Goldman Tennis Center in Golden Gate Park, Saturday, April 24 at 6 PM, on behalf of the Tennis Coalition of SF, Lifetime Activities and SF Recreation and Parks Department.
ADJOURNMENT	11:30 PM Mr. Reis motioned for meeting adjournment, seconded by Ms. Tompkins