

**Minutes of the USTA NorCal Board of Directors
Tuesday, August 21, 2024
Video Conference Call**

Directors Present: Andrea Barnes, Shaun Chaudhuri, Christine Costamagna (Vice President/President Elect), Nancy DeSchane (Treasurer), Martha Ehrenfeld, Jack Hesotian, Leslie Airola-Murveit, Andrea Norman (Secretary), Michelle Nicholson, Larry Olmstead, David Panconi, Craig Pasqua, Jason Scalese (Delegate), Caroline Sheu, Pam Sloan (President), Keith Wheeler (Parliamentarian), Scott Winn

Advisory Directors Present: Jack Walker

Legal Counsel Present: Jonathan Madison

USTA NorCal Staff Present: Summer Verhoeven (Executive Director), Darren Wenger (Director of Operations)

1. Call to Order

President Sloan called the meeting to order at 6:33 pm and roll call was conducted. She then asked Mr. Chaudhuri to read the NorCal Mission Statement and Vision.

2. Approval of Agenda

There being no persons present to make public comments and no public comments submitted in advance of the meeting, the Board considered approval of the agenda, a copy of which was distributed with the meeting packet. There being no recommended changes, the agenda was announced approved as distributed to the Board.

3. Approval of Minutes

The Board considered approval of the minutes of the meeting held July 17, 2024. Following discussion, the following motion was duly made by Ms. Norman, seconded by Ms. Barnes, and **approved** by a vote of 15 in favor, none opposed, and no abstentions.

RESOLVED: That the minutes of the meeting of the USTA NorCal Board of Directors held July 17, 2024, are hereby approved as corrected.

Ms. Ehrenfeld and Mr. Olmstead joined following approval of the minutes.

Mr. Madison joined following approval of the minutes.

Mr. Walker left the meeting for the closed session.

4. Closed Session

President Sloan announced that the Board would be going into closed session. Following the conclusion of the closed session, President Sloan announced all discussion held during the session was to remain confidential; however, it was agreed that the following would be reported in the public minutes:

- Approval of Junior Tournament Sanction. The following sanction was **approved** following a motion duly made by Mr. Winn and seconded by Ms. Sheu. The vote was 17 in favor, none opposed and no abstentions.

Junior Tournament Sanctions								
Date	Level	Divisions	Events	Organizer	Director	Location	Courts	Limit
September 28-29 October 5-6	Level 3	BG18	Singles	Rollingwood YMCA	Matt Brunner	Fair Oaks	14	64

- Adult League Program. The following resolutions were **approved** following a motion duly made by Mr. Scalese and seconded by Mr. Wheeler. The vote was 17 in favor, none opposed, and no abstentions.

RESOLVED: That effective with the 2025 Mixed 40 & Over Adult League (with team registration that opens on April 21), USTA NorCal shall begin administering its Adult League program exclusively through TennisLink.

RESOLVED FURTHER: That the Board authorizes the Executive Director to decline renewal of the one-year annual and fiscal year 2025 contract with FIUYMI LLC dba Approach Tennis, which requires notice on or before September 19, 2024; however, the Board authorizes the Executive Director to enter into a contract for up to six-months, with the option of a month-to-month extension thereafter, based on what the Executive Director determines is needed to facilitate a smooth transition to TennisLink.

RESOLVED FURTHER: That if:

- FIUYMI LLC dba Approach Tennis opts not to enter a new contract for up to six months, with the option of a month-to-month extension; or
- Circumstances arise that would result in the need to delay starting the use of TennisLink to a League that begins registration later than the 2025 Mixed 40 & Over Adult League, the Adult Leagues Committee is hereby delegated the authority to make needed adjustments to Team Registration open and close dates and/or select the NorCal Adult League during which the transition will take place.

- Legal Updates. The Board heard updates on outstanding legal issues.

Legal Counsel Jonathan Madison left the meeting following Closed Session.

Mr. Walker returned to the meeting following Closed Session.

Ms. Costamagna left the meeting following the Closed Session.

5. Executive Committee Report

- USTA Junior Team Tennis Program and Referral Incentive. On July 26 and by unanimous written consent, the Executive Committee approved the following USTA NorCal Junior Team Tennis Program and Referral Incentive. The funds approved were already in the 2024 budget. The urgency was due to the committee wanting the incentive to be available for recruiting new captains for the Fall Leagues.

RESOLVED: That, effective immediately, the following New JTT Program and Referral Incentive is hereby approved as set below:

USTA NorCal Junior Team Tennis Program and Referral Incentive

- The new captains of up to 20 new JTT Teams that complete in a JTT League Season, and their referring captains, are eligible to receive a \$25 gift card and captain jacket/sweatshirt at the end of the season.
- New captains will receive this benefit on a first come, first served basis, based on the completion of a New JTT Program Form, which will include the name of their referring captain, upon the completion of their first JTT League Season
- Referring captains must have previously captained a JTT Team, must have been listed as the mentor on the New JTT Program Form, and have mentored the new captain throughout the new captain’s first season, upon the completion of the JTT League Season. Proof of mentorship will include, but not be limited to, email correspondence between the two captains.
- Only one referring captain will receive the gift card and jacket/sweatshirt per team
- USTA NorCal will also waive the \$33.00 TennisLink registration fee for the new captain’s first four registered players who have not played on a JTT team during the 2023 or 2024 seasons

RESOLVED FURTHER: That, effective immediately through the end of 2024, \$3,502 will be used from the JTT Budget for the JTT Program and Referral Incentive:

JTT Program & Referral Incentive	Total
\$25 Gift Card (20 new captains + 20 mentors x \$25)	\$1,000
\$50 JTT Captain Jacket/Sweatshirt (20 new captains + 20 mentors x \$50 approximate cost)	\$2,000
Registration/processing fees (4 new players x 20 teams x \$3.15 processing fee)* *This represents the portion of the TennisLink registration fee that will be covered by NorCal out of the total \$33.00 fee. The remainder is waived and results in no losses in revenue because these players and teams are not included in the original projections for budgeted income.	\$252
Postage & Shipping	\$250
TOTAL BUDGET REQUESTED	\$3,502

- Junior Sanction Fee Increase. On August 16 and by unanimous written consent, the Executive Committee approved the following increases to the junior sanction fees. The additional income generated by this increase will be restricted for use by the Tournament Assistance Grant Program. The urgency was due to the opening of the sanction period for 2025.

RESOLVED: That, effective immediately, USTA NorCal Junior Sanction Regulation 7.A. is hereby amended as set forth below to increase the sanction fees for junior tournaments.

7. Sanction Fees & NorCal Head Tax. The following fees are charged to applicants for sanctioned Tournaments:

A. Sanction Fees. Applicant will be charged the sanction fee shown below for each approved Tournament:

Tournament Type	Sanction Fee
Junior Level 3 Tournament	\$125.00 <u>\$150.00</u>
Junior Level 4 Tournament	\$100.00 <u>\$125.00</u>
Junior Level 5 Tournament	\$75.00 <u>\$100.00</u>
Junior Level 6 Tournament	\$50.00 <u>\$75.00</u>
Junior Level 7 Tournament	\$10.00 <u>\$20.00</u>
Adult and Family Level 4 Tournament	\$90.00
Adult and Family Level 5 Tournament	\$75.00
Adult and Family Level 6 Tournament	\$50.00
Adult and Family Level 7 Tournament	\$10.00
Wheelchair Level 3, Level 4, and Level 5 Tournaments	No Fee

RESOLVED FURTHER: That, the additional revenue generated by the sanction fee increase, shall be restricted in the USTA NorCal budget for the Tournament Assistance Grant Program (TAG).

Following the report of the actions taken, the Directors had neither questions, comments, nor objections to the actions taken by the Executive Committee.

6. Consent Calendar

President Sloan directed the Board’s attention to the Consent Calendar that was distributed with the meeting packet and noted that there are:

- 5 recommendations being made by the JTT/Local Play Committee
- 1 recommendation being made by the Adult Tournament Committee

President Sloan explained that any Director may unilaterally request that an item be removed from the Consent Calendar for individual consideration apart from the Consent Calendar. She also noted that simple questions, clarifications, or short amounts of dialogue relative to an item on the Consent Calendar may be discussed after the motion to approve the Consent Calendar.

President Sloan asked if any Director intended to pull the recommendation. There being no interest in doing so, a motion to adopt the Consent Calendar was duly made by Ms. Airola-Murveit and seconded by Ms. Barnes. Following discussion, the following motion was **approved** by a vote of 16 in favor, none opposed, and no abstentions.

RESOLVED: That items listed on the Consent Calendar attached as Exhibit A are hereby approved.

7. Action Item: Extension of First Adult League Free Through 2025

Ms. Verhoeven presented the Action Item of the Adult League Committee to extend the First League Free Program through the end of 2025. The Program, which has been in effect since 2023, allows players to try their first adult league for free. Having this Program in place helps staff to identify the new players and their retention, and also helps Staff to be able to know and reach out to those that have only played the one league.

In terms of success, from the players who signed up for this Program in 2023, 68 players played their first league and 55 have continued to play which is an 80% return rate. Some have played 4 leagues. There are some factors which may have impacted why some players have only played once, including the lack of local leagues in an area. For 2024, we currently have 104 players who have signed up for Program. It is still a little too early to determine how many may sign up for another as there are many leagues left for 2024. Having this Program in place helps staff to identify the new players and their retention and also helps Staff to be able to know and reach out to those that have only played the one league.

This Program only affects the budget in terms of league revenue being collected (currently \$33 per player) and the \$3.15 TennisLink fee which NorCal pays to roster the player in TennisLink. However, the Program is a good investment because it will hopefully improve retention. Based on the August ED report, we currently have a 7% growth in League Registration entries compared to our August 2023 numbers which is currently exceeding the 6% growth goal that was assigned with one quarter left.

This proposal was submitted to the Budget & Finance Committee for review, and it is in support of this proposal.

Following discussion, the following motion was duly made by Mr. Wheeler, seconded by Ms. Airola-Murveit, and **approved** by a vote of 16 in favor, none opposed, and no abstentions.

RESOLVED: To extend the First League Free Program through the end of the 2025 season to provide a free registration to any USTA member participating in a USTA NorCal Adult League for the first time.

8. Action Item: Extension of New Captain Promotion Through 2025

Ms. Verhoeven through presented the Action Item of the Adult League Committee to extend the New Captain Promotion through the end of 2025 and allocate \$4,000 in next year's budget for this purpose. New captains are needed to help grow adult leagues and this program is a promotional tool to recognize new captains and to enhance their experience. NorCal would recognize the new captains and their mentors with a ¼ zip long sleeve pullover at the end of the season. In terms of success, in 2023, 54 players signed up for the Captain Promotion. Of the 54 players that captained their first league, 34 have continued to captain or co-captain which is an 62% return rate.

This proposal was submitted to the Budget & Finance Committee for review, and it is in support of this proposal.

Following discussion, the following motion was duly made by Mr. Olmstead, seconded by Mr. Wheeler, and **approved** by a vote of 16 favor, none opposed, and no abstentions.

RESOLVED: To extend the New Adult League Captain Promotion through the end of the 2025 season to provide a new captain and his/her mentor a "USTA NorCal Captain" ¼ zip long sleeve pullover at the end of the season.

RESOLVED FURTHER: That \$4,000 be allocated in the 2025 Adult Leagues Budget for the extension of the Promotion through 2025.

8. Action Item: NorCal Qualifier Tournament for NTRP 40+ and 55+ Divisions

Ms. Verhoeven presented the Action Item of the Adult Tournament Committee and noted that in order to qualify players for the 2025 NTRP National Championships in the NTRP 40+ 3.0-5.0 and 55+ 3.0-5.0 divisions (singles and doubles), the Committee is proposing to hold a NorCal Qualifying tournament and put it out for bid to Organization Members. The proposal includes funds to assist the organizer in providing a tournament gift and awards.

This proposal was submitted to the Budget & Finance Committee for review, and it is in support of this proposal.

Following discussion, the following motion was duly made by Mr. Pascua, seconded by Mr. Panconi, and **approved** by a vote of 16 favor, none opposed, and no abstentions.

RESOLVED: That USTA NorCal will put up for bid the opportunity to host NorCal Qualifying Tournament for the NTRP 40+ 3.0 to 5.0 divisions and 55+ 3.0 to 5.0 divisions, which shall be designated as a Closed Level 4 Tournament.

RESOLVED FURTHER: Applications must be submitted by September 15th, after which the Sanction & Schedule Committee will review the applications and select the events pursuant to the USTA NorCal Sanction Regulations, *except that* the Adult Tournament Committee will provide first provide its recommendations to the Sanction & Schedule Committee.

RESOLVED FURTHER: Sanction applications shall meet the following requirements:

- The tournament must be held in January or February, with a designated rain makeup week, and applications for a sanction period for the second week of January (with the 3rd week designated for rain makeup) will be given preferential treatment- these dates are January 6-12 and 13-19 in 2025.
- Applicants may apply for all 40+ and 55+ divisions (3.0-5.0), or may apply for only the 40+ or 55+ divisions.
- Singles and doubles must be offered.
- The registration fee shall be no more than \$60 per player for singles and \$30 per player for doubles.
- The draw limit shall be no less than 16 players for singles and 8 teams in doubles
- A playoff for 3rd place must be offered.

RESOLVED FURTHER: The tournament shall have the following additional requirements:

- Self-rated players are not eligible to participate as they do not meet the eligibility requirements of the USTA NTRP National Championships.
- Player selection will be done using the most recently published National Standings List of the division.

RESOLVED FURTHER: Effective immediately, \$4,000 shall be added to the 2024 Adult Tournament Budget as set forth below to pay for awards and player gifts USTA NorCal shall provide for all participants.

USTA NorCal NTRP Qualifying Tournament Expenses	
Player gifts: \$14 per player for 200 players	\$2,800
Awards: \$20 x 60 awards (1st and 2nd place)	\$1,200
Total:	\$4,000

9. Delegated Authority Decision Report

President Sloan directed the Board’s attention to the report of decisions made by Committees that were within the clearly defined scope of authority that the Board has delegated to the Committees in the applicable Committee Charters, a copy of which was distributed with the meeting packet. She noted that the report contains the following decisions:

- Consideration of 7 grievances filed with the Adult Leagues Grievance Committee
- Consideration of 2 grievance filed with the Adult Leagues Grievance Appeals Committee
- Consideration of 60 NTRP Self-Rate appeals filed with the NTRP Self-Rate Appeals Committee
- The selection of Steve Cornell as NorCal’s nominee for the USTA Senior Service Award

President Sloan explained that if the Board disagrees with any action, it may consider taking further action as it deems appropriate. Following the presentation of the Report, the Directors had neither questions, comments, nor objections to the actions taken by the Committees.

10. New & Returning Organization Members

Mr. Wenger presented the report of 3 new and 4 returning Organization Members since the last time the Board met on July 17, 2024, so that the Board may fulfill its obligation to review such report pursuant to USTA NorCal Bylaw III.D. NorCal currently has 361 Organization Members, down as compared to YTD 2023.

11. Treasurer’s Report

Ms. DeSchane directed the Board’s attention to the financial statements distributed with the meeting packet on August 16, 2024.

- The cash/cash equivalents balance as of June 30, 2024 was \$5,308,817 versus the May 31, 2024 balance of \$5,171,813.
- Net income for the month of June 2024 was \$38,310 versus the May 2024 balance of -\$55,535.
- The income statement for June 2024 plus ROY Forecast was (\$208,774) versus the May 2024 plus ROY Forecast balance of (\$219,890).
- The final Employee Retention Credit from the IRS was received.

13. President’s Report

- USTA Budget. President Sloan reported the following with respect to the USTA national budget:
 - ≈ Network Support Funding to Sections will include a 3.5% growth in 2025
 - ≈ The 2025 budget will use a zero-base budgeting approach
 - ≈ US Open revenue is tracing ahead of expectations, with ticket sales and other key revenue indicators are ahead of schedule to date
 - ≈ A US Open capital construction budget is being developed
 - ≈ Facilities pilots are ongoing with nine sections and are taking more time than originally anticipated which will result in timing differences from budget for deploying program grants.
- Coaches Summit. The USTA at the Orlando campus hosted a 2 1/2 day coaches summit to discuss the future of coaching and how to move forward. Ms. Verhoeven was invited to be a participant in the summit.
- USTA Safe Play – Recommendations by Debevoise. A review of Safe Play policies was completed by Debevoise. Debevoise focused on effectiveness and transparency of both the ways in which USTA works to keep athletes safe from abuse, such as training, background screening and member communications. Debevoise had 19 recommendations for improvement, many of which the USTA has begun to implement.

- USTA Organizational Changes. Several changes were announced by CEO Lew Sherr at the recent Leadership meeting, including Safe Play being moved to legal, and Player development reporting directly to Lew Sherr rather than Community Tennis.
- NorCal Leadership Meeting with USTA Board. President Sloan, Mr. Scalse and Ms. Verhoeven have been given the opportunity to share with the Board the positive things that are happening in NorCal, as well as the challenges the Section is facing. Ms. Sloan will be recommending that we have a Board member assigned to our Section to meet with on a quarterly basis.

14. Executive Director's Report

In addition to the NorCal program statistics and written report included in the meeting packet, Ms. Verhoeven's in-meeting presentation included the following:

- NorCal Community Garage Giveaway. NorCal will host the Inaugural Community Garage Giveaway and BBQ event on Friday, September 13 from 10 AM to 2 PM. Planned is a great day filled with free tennis gear and giveaways, food and activities. USTA members, NorCal providers, Organization Members, CTAs, NJTLs and other valued partners are invited. NorCal staff will be there and all in attendance can take a guided tour of the office and get a behind-the-scenes look at what we do.
- Website Update. The website is still in progress but there was a delay in launch as there was more content to be updated than anticipated. The Marketing team has shared the website with each department to do a final review of its programming and content and then the Marketing Committee will also do an internal review. The updated launch estimate is for September.
- 2025 Hall of Fame Induction Luncheon. This year's Hall of Fame ceremony will be held on September 27 at Round Hill Country Club. Invitations have been set and Marketing will be tracking RSVPs and building out the event program.
- Operations & Strategy. The Officials & Sportsmanship Specialist position has been filled with internal staff member Vinod Herur. Vinod was previously in the Adult Competition Department and now will be transitioning over to the Junior Department. A new position for an Adult Leagues Coordinator will be posted by the end of this week.

Ms. Verhoeven asked the Directors to review her written report for other important information, including important events happening during the next several months.

15. Delegate's Report

Mr. Scalse reported there are no call items for the meetings in New York. There were no other issues to be reported as they were covered in the President's and Executive Directors' reports.

16. Adjournment

Following the announcement that the next meeting will be on Wednesday, September 18, 2024. With no objection, the meeting was adjourned at 8:36 pm.

Respectfully submitted,
Andrea Norman, Secretary



This document contains all committee recommendations made (or not included) since the previous board meeting on July 17, 2024.

JTT/Local Play Committee

- 1. Wildcard Selection for a Section Championship.** Approved at the July 16 meeting by a vote of 7 in favor, none opposed, no abstentions, no recusals.

RESOLVED: That, effective immediately, USTA NorCal Junior Team Tennis Regulation III.4.d. is hereby amended as set forth below (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

III. USTA NORCAL JUNIOR TEAM TENNIS COMPETITIONS

A. Travel League - Coed Divisions.

- 1. Overview.** [unchanged]
- 2. Divisions.** [unchanged]
- 3. League Seasons.** [unchanged]
- 4. Season Playoffs and Championships.**
 - a. Authority to Determine Whether Playoffs and/or Championships Held.** [unchanged]
 - b. Qualification for Playoffs.** [unchanged]
 - c. Qualification for Championships.** [unchanged]
 - d. Wildcard Selection for Section Championships.** When additional teams are needed to bring the total number of teams competing in the Section Championships to either 4 or 8, wildcard teams will be selected to participate in the Section Championships. Wildcards will be selected by a random drawing of all second place teams. If the chosen team cannot accept the spot, there will be another drawing of the remaining 2nd place teams until a team accepts the spot. If all 2nd place teams decline, there will be a similar random drawing of all 3rd place teams until a team accepts the wildcard spot and so forth.

Rationale: The proposal addresses the protocols for selecting a wildcard team at a Section Championship:

- In order to round out the number of teams at Section Championship, a wildcard procedure will need to be established (i.e. adding one wildcard team to a group of seven teams that advance from playoffs to create two flights of eight teams)
 - By using a random drawing selection, every area's 2nd place teams will have an equal chance to participate.
- 2. Bathrooms at Facilities.** Approved at the July 16 meeting by a vote of 7 in favor, none opposed, no abstentions, no recusals.

RESOLVED: That, effective immediately, USTA NorCal Junior Team Tennis Regulation VII.A. is hereby amended as set forth below (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

VII. TRAVEL LEAGUE SEASON: RESPONSIBILITIES OF HOME AND VISITING TEAMS

A. Home Team Responsibilities.

- 1. Balls - Travel League.** [unchanged]
- 2. Attire.** [unchanged]
- 3. Bathrooms.** Bathrooms (portable or permanent) must be on-site, accessible, and in working order for use by Team Captains, players, and spectators during a Team Match. Home Team Captains are responsible for communicating if any issues arise with bathroom availability for their match and should propose an alternate local site, change to the visitor's facility, or reschedule to a later date (refer to Regulation VIII.D.3 for rescheduling rules).

Rationale: This proposal addresses having unavailable bathrooms at a facility. We've had issues with certain bathrooms being locked in the past and there needs to be consequences for not having a working bathroom on-site.

- 3. WTN Exceptions for Medium Confidence Players.** Approved at the July 16 meeting by a vote of 7 in favor, none opposed, no abstentions, no recusals.

RESOLVED: That, effective immediately, USTA NorCal Junior Team Tennis Regulation V.D.iii. is hereby amended as set forth below (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

V. USTA NORCAL JUNIOR TEAM TENNIS PLAYER ELIGIBILITY [unchanged]

D. Division Eligibility Based on ITF World Tennis Number (“WTN”). [unchanged]

i. WTN Benchmarks. [unchanged]

Table 1: WTN Benchmarks			
League	Division	Highest Permitted Singles WTN*	Lowest Permitted Singles WTN*
Travel League	10U Orange Ball	No maximum	No minimum
	10U Green Ball	No maximum	No minimum
	12U Green Ball	No maximum	No minimum
	12 & Under Yellow Ball	28	No minimum
	14 & Under Yellow Ball	27	No maximum
	18 & Under Yellow Ball	24	No minimum
Team Tournaments	14 & Under Intermediate	27	No minimum
	14 & Under Advanced	No maximum	No minimum
	18 & Under Intermediate	24	No minimum
	18 & Under Advanced	No maximum	No minimum
*WTN Confidence Factor is not a consideration determining eligibility.			
WTN Benchmarks as of January 18, 2024			

ii. Singles WTN at Registration Determined Eligibility. [unchanged]

iii. Confidence Factor. A player’s WTN rating will include a Low, Medium, or High Confidence Factor, based on the amount of matches played and recorded. If a player’s singles WTN is displaying a **Low Confidence** factor then the WTN rating will be treated the same way as having **no rating** and the player will be eligible to join their team. USTA NorCal staff may determine, on a case-by-case basis, if a player with a **Medium Confidence** factor WTN that is higher than the maximum WTN set for the division may participate on a team.

Rationale: This proposal addresses WTN exceptions for medium confidence factor players:

- We’ve had some medium confidence players where their ratings exceed the maximum WTN benchmarks set for their age divisions and are unable to join their team.
- Based on National data provided to the NorCal section, we are able to see the percentage of a player’s medium confidence factor, and in some cases it may be appropriate for these players to participate. Some players may have a medium confidence of 40-50% which is not entirely accurate.

4. Rescheduling Rules Update. Approved at the July 16 meeting by a vote of 6 in favor, none opposed, no abstentions, no recusals.

RESOLVED: That, effective immediately, USTA NorCal Junior Team Tennis Regulation VIII.D. is hereby amended as set forth below (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

VIII. TRAVEL LEAGUE SEASON: RESPONSIBILITIES OF HOME AND VISITING TEAMS

D. Scheduling and Rescheduling.

- 1. Regular Season Schedule.** USTA NorCal Staff will set the dates and times of all regular season matches. Best efforts will be used to schedule at least an additional one week at the end of the season during which no regular season matches are scheduled to give Teams the opportunity to reschedule Team Matches that were canceled or suspended; however, this may not be possible based on the number of teams that are participating in a division.
- 2. Final Match Deadline - Travel League Season.** [unchanged]
- 3. Rescheduling.** A philosophy of promoting play is at the core of the NorCal JTT experience. When a Team Match is cancelled or suspended, Team Captains must use their best efforts to re-schedule the match. All rescheduled Team Match dates and times must be reported to NorCal Staff.

- a. **Reason for Rescheduling.** [unchanged]
- b. **Responsibility for Rescheduling.** Within 48 hours of the cancellation of a Team Match, or suspension of an in-progress Team Match, the two Team Captains are charged with agreeing on a make-up date and time that is before the Final Match Deadline, unless the result of the Team Match is not necessary to determine Playoff standings.

✓ HELPFUL HINT - Results that Determine Playoff Standings. Team Matches scheduled early in the season almost always affect Playoff standings, while those later in the season may not. Consult with USTA NorCal staff should there be any question as to whether a Team Match is required to be rescheduled due to its impact on Playoff standings.

- c. ~~**Rescheduling Protocol. Inability to Agree on New Date and Time for Canceled Team Match.** Unless the two Captains agree otherwise, If the Two Captains cannot mutually agree on a make up date and time, no later than seven days after the original match date,~~ the Home Team Captain must offer the Visiting Team Captain at least two different reschedule options (the ~~two~~ options must be offered at once to give the visiting team a choice between the two)- ~~These dates and times shall be offered~~ no later than seven days of the original match date. The options offered may be any date before the Final Match Deadline, but cannot conflict with another originally scheduled Team Match for the Visiting Team in the same league. Within three days of receiving the options, the Visiting Team Captain may choose one of the options. If the Visiting Team Captain does not choose an option, the Home Team Captain may choose one of the options and will notify the Visiting Team Captain of the rescheduled date and time. If the Visiting Team Captain cannot field a team for the option selected, the match will be recorded as a default win for the Home Team, unless the reason for the reschedule of the Team Match is solely the fault of the Home Team, in which case the match will be recorded as a default for the Visiting Team.
- d. **Request for Rescheduling by One Team.** A Home or Visiting Team may change an initially scheduled or posted match only with the agreement of the other Team. The opposing Captain is under no obligation to comply with a request for a new date.
- e. **Rescheduling an Interrupted Match.** If a match was started but not completed, the Team Captains shall set a new date and time based on Regulation VIII.D.3.c. by which to complete the match (by the Final Match Deadline). Any match not completed on the newly-scheduled match date is considered a retirement win for the player or doubles team that is ready to play.
- f. **Line-up for a Rescheduled Match.** The line up of a rescheduled Team Match may change for any individual match that has not started, except that if any match has started and there was already a default on the line up, the default stands.
- dg. **Inability to Agree on a New Date and Time to Complete the Suspended Team Match.** [unchanged]

Rationale: The proposal updates the scheduling and rescheduling rule to no longer require that an extra week be built in at the end of a season for makeup matches, but continues to state that this extra week is the ideal. This is specifically not feasible when a division has 8 teams.

- Added that teams have the option to complete a match during the week of their scheduled JTT match for more flexibility.
- Added protocols of what to do when a match is interrupted by adverse weather or other factors.

- 5. **Line-Up Exchange, Match Limits Update.** Approved at the July 16 meeting by a vote of 6 in favor, none opposed, no abstentions, no recusals.

RESOLVED: That, effective immediately, USTA NorCal Junior Team Tennis Regulation IX.D. is hereby amended as set forth below (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

IX. TEAM MATCH REGULATIONS

- A. **Team Match Formats.** Team Matches will be played using the following formats. Refer to the Area Format Sheet for the number of rounds played in each Team Match+

Division	Competition	Ages/Levels	Individual Matches
Orange Ball	Travel League	10 and Under (Coed)	4 singles matches 4 doubles matches
Green Ball	Travel League	10 and Under (Coed) 12 and Under (Coed)	4 singles matches 4 doubles matches

Division	Competition	Ages/Levels	Individual Matches
Yellow Ball	Travel League	12 and Under (Coed) 14 and Under (Coed) 18 and Under Boys & Girls	4 singles matches 4 doubles matches
Yellow Ball*	Team Tournament (Same Gender and Coed)	12 and Under Boys & Girls 14 and Under Boys & Girls 18 and Under Boys & Girls	Same Gender: 4 singles matches 2 doubles matches Coed: 2 same gender singles 2 same gender doubles 1 mixed doubles
* Other team formats and divisions may be determined by the Tournament Director.			

B. Order of Play. [unchanged]

C. Start Times and Lateness. [unchanged]

D. Team Match Line-Ups.

1. Line-Up Must Be Based on Strength. [unchanged]

2. Line-Up Exchange. Line-ups must be exchanged no later than the scheduled match time. Line-ups must be completely filled out when exchanged.

23. Match Limits. A player may only play in one singles match in a Team Match with a maximum of three total rounds played. however, a player may play in up to 2 additional doubles matches. If a player plays in more than the allotted number of matches, their additional match played will be defaulted. Doubles partners can play together for a max of only two doubles matches together. If the same doubles team plays together for more than two matches, the additional matches will be defaulted.

34. Substitutions. [unchanged]

Rationale: This proposal clarifies match limits and penalties if a player plays all four lines in a JTT match:

- Clarifies that lineups must be COMPLETED before the lineup exchange
- Any additional matches will be defaulted if a player plays in four rounds

Adult Tournament Committee

1. Amendment to Concurrent Tournaments Regulation: Approved at the August 5 2024 meeting by a vote of 7 in favor, 0 opposed, and 0 abstentions.

RESOLVED: That effective immediately, USTA NorCal Adult Tournament Regulation #19 is amended to read as follows (underlined language is proposed to be added; stricken through language is proposed to be deleted).

19. Concurrent Tournaments. A player shall not be entered at the time entries close in two or more USTA sanctioned tournaments scheduled to take place at the same time, in whole or in part, unless each Tournament Committee involved understands the situation, concurs in writing, and each agrees to accommodate the player's schedule. The final decision rests with each tournament committee. If one tournament agrees to accept concurrent entries and accommodate the player's schedule but the concurrent tournament does not, the player may not enter both.

If entries for the overlapping tournaments close on different dates, approval must be received from all Tournament Committees no later than the entry closing date that occurs last.

Players who enter a tournament and play it to completion, may then enter another tournament with overlapping dates without permission.

If a player violates this concurrent tournament rule, ~~ranking points earned in any concurrent tournament played will not count toward ranking or the Grand Prix Points Race and~~ the concurrent tournaments will not count toward the minimum tournament requirement to qualify for the Grand Prix.

Rationale: The current regulation refers to the Grand Prix Points Race, which no longer exists. In addition, there currently is no way to remove ranking points from a player's profile.