

USTA JTT - Team Captain

Below are the steps to become a USTA NorCal JTT Team Captain:

Step 1 – Complete the USTA Safe Play Process

- All USTA Junior Team Tennis captains must complete USTA Safe Play in order to register/captain a team. Once you are cleared, you may register/captain a USTA JTT team for 2 years.
 - If you have completed this already, your name will show up in the cleared captains database here: https://www.usta.com/About-USTA/background_screening_program_results/
 - If your name is in the database, you are cleared to coach and may skip to step 2.
- If your name is not in the cleared captains database, you must complete the USTA Safe Play program
 - Click the link below to begin the process:
 - https://www.usta.com/About-USTA/safe_play_background_tearsheet_jtt/
- Once a team captain has completed the background screening (step 3) on the Safe Play website, you will be emailed a 16 digit applicant ID number from the NCSI company. (Save this number)
 - Applicant ID Number: _____

Step 2 – Choose a home facility and register your team

- Each team will need to find a home facility in which they will host matches during the season
- Once you have a home location, let the USTA NorCal staff know.
- Email the USTA at jrteamentennis@norcal.usta.com with the following information:
 - Site Name
 - Address
 - Number of courts available for JTT match play
 - Example: If there are 12 courts at a facility, but you can only play matches on 4 courts, make sure to note that in the email for scheduling purposes.
- The USTA will need to set up your facility online to allow you to register a team at that facility

Step 3 – Register Your Team(s) Online in TennisLink

- Once a captain has been cleared via the USTA Safe Play program, they will now be allowed to register the team(s) online
 - If you have not captained a JTT team before, please email the following information to set up your account to jrteamentennis@norcal.usta.com:
 - First Name
 - Last Name
 - DOB
 - Address
 - Email Address
 - Phone Number
 - A USTA staff member will run set up your account online and send your team pages
- If you have captained a team before, you only need to provide your USTA number to USTA staff in order to register a team