

**NOTE:** *The resolutions in these minutes were approved by USTA NorCal Board of Directors on May 17, 2023.  
These minutes were approved by the Committee on February 08, 2024.*

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Carrie Zarraonandia, chair of the Coaches Commission, called the meeting to order at 12:34 pm and roll call and introductions were conducted. The meeting was held by Google Meet video conference.

**Committee Members Present:** Carrie Zarraonandia (chair), Andrea Barnes, Todd Dissly, Nick Fustar, Phil Graham, Vivian Li, Ogidi Obi.

**Committee Members Absent:** Pablo Pires de Almeida.

**USTA NorCal Staff Present:** Summer Verhoeven, Executive Director; Beth Workeneh, Sr. Manager - Junior Competition; Lani-Rae Green, Player Development Specialist.

### 1. Chair Report

- Creating a Caring Climate: Carrie introduced the Caring Climate by Dr. Mary Fry, University of Kansas, that the Commission will incorporate into USTA NorCal Player Development product lines effective immediately:  
*"A caring climate is an environment that is inviting, psychologically safe, supportive, and able to provide experience of being valued and respected. A place where everyone is treated with mutual kindness and respect and is able to perform well."*
- Subcommittees: Carrie established three subcommittees: Early Development Camps; Team NorCal & Team USA; and Player/Coach Development & Parent Education. Parent Education will be a major focus in all aspects of Player Development products.

### 3. Staff Report

- National Ranked Players Data Report: Lani presented the National Ranked Players data report that shows how NorCal compares to other sections regarding Junior Tournament players ranked in the Top 100. The report included breakdowns by age division, gender, and USTA section. Currently, NorCal is 5th out of 17 sections with 68 players in the Top 100. A request was made to include a comparison with other sections' Top-20 players.
- Team NorCal Workout #1 Recap: The first Team NorCal workout since 2019 was held on April 2, 2023, at Saint Mary's College. There were full rosters of 16 players in the 10 & Under selected based on National Ranking and 32 players in the 18 & Under selected by WTN.
- "Did You Know" Webinar Topics: Beth introduced the new webinar series hosted by NorCal Junior Competition called "Did You Know." This series focuses on player and parent education regarding topics within Junior Competition. There will be a Player Development webinar, and the Commission was asked to brainstorm potential topics based on things they have heard or been asked while coaching.
- Junior Competition Resources: Lani shared the NorCal Junior Competition homepage at [usta.com/norcaljuniorcompetition](https://usta.com/norcaljuniorcompetition). This homepage contains links to the 2023 National and NorCal Junior Tournament schedules, Rules, FAQs, and links to one-page documents describing Team NorCal Workouts and EDCs.
- Level 1 Coaches Workshops: Lani briefly described the USTA Level 1 Coaches Workshops. These workshops are hosted in partnership with accredited certification organizations and provide interested participants the

opportunity to become certified coaches. The distinction was made that the USTA is not a certification organization.

- 4. Early Development Camps Budget Request.** Early Development Camps can be a three-part series in both orange and green ball for 10 & under players. NorCal has not hosted an EDC series since 2019 and these camps have been beneficial in providing educational opportunities for parents, players, and coaches. Currently in the budget, there are two camps accounted for which would be geared toward 24 players in each camp. NorCal did not previously budget funds for a third EDC as the original plan was to have two standalone camps, one in the spring and one in the fall. Providing the third installment of the EDC allows NorCal to incorporate and provide all three curricula as a consecutive series in the fall in addition to Junior Circuit events to fulfill the expectations set by USTA National.

A budget request for consideration was presented that will:

- Allow the payment of contracted coaches for the additional orange and green camp;
- Allow payment of court rental costs for the additional orange and green camp;
- Allow the purchase of EDC shirts and other giveaway items TBD; and
- Allow the purchase of EDC supplies such as meals, player snacks, and balls.

Prior to the vote, Carrie Zarraonandia, Todd Dissly, and Andrea Barnes recused themselves from voting. Following discussion, the following motion was duly made by Ogidi Obi, seconded by Nick Fustar, and **approved** by a vote of 4 in favor, none opposed, and no abstentions:

**RESOLVED:** That, effective immediately, the following budget for Camp 1 of the Early Development Camp (EDC) series (both orange and green) is approved.

<b>2023 Early Development Camp (EDC)</b>	<b>Total Amount</b>
<b>Contract Labor:</b> \$500/day for lead coach x2, \$250/day for working coach x12 EDC has an orange ball camp and a green ball camp, so 1 lead coach and 6 working coaches per camp.	\$4,000
<b>Court Fees:</b> Court Rental Costs 6 courts/day x 2 camps	\$750
<b>Apparel or Giveaway:</b> EDC Shirts, water bottles, etc.	\$900
<b>Camp Expenses:</b> EDC Supplies Money used towards supplies, meals, player snacks, balls, etc.	\$2,000
<b>TOTAL BUDGET REQUESTED</b>	<b>\$7,650</b>

- 9. New Business.** Ogidi brought up the 48th Annual Maze Cup for discussion regarding performance takeaways. The topic has been tabled for discussion in the Team NorCal & Team USA subcommittee.

There being no further issues or discussion to come before the Commission, the meeting was adjourned at 1:28 pm.