

**NOTE:** *The resolutions in these minutes were approved by the USTA NorCal Board of Directors on December 14, 2022. These minutes were approved by the Committee on May 1, 2023.*

Andrea Norman, chair of the Junior Council, called the meeting to order at 7:01 pm and roll call was conducted. The meeting was held by Google Meet video conference.

**Committee Members Present:** Andrea Norman (chair), Chris Aria, Cesar de Oliveira, Suzy Cossette, and Jana Klein. President Pam Sloan, an ex officio member of the committee, also attended, but did not participate in voting.

**Committee Members Absent:** Ricardo Cortes and Luis Reis

**USTA NorCal Staff Present:** Tommy Tu, Junior Tournaments Manager; and Beth Workeneh, Senior manager - Junior Competition.

1. **Approval of Minutes.** Following introductions of the members, the Council considered approval of the minutes of the meeting held September 15, 2022. The following motion was duly made by Suzy Cossette, seconded Jana King, and **approved** by a vote of 5 in favor, none opposed, and no abstentions:

**RESOLVED:** That the minutes of the Junior Council meeting held September 15, 2022 be approved as corrected.

## 2. Chair Report.

- **Role of Junior Council:** Andrea gave a brief overview of the work the Junior Council is charged with, which is focused on ensuring that NorCal's players have a competitive experience that encourages and retains participation and motivates and encourages players of various abilities and backgrounds to develop to the highest competitive level.
- **September Meeting Follow Up:** Andrea announced that staff provided our feedback to the USTA with respect to the national amendment proposals to reduce the draw size of the BG18 & 16 National Hard Court and Clay Court Championships from 224 to 192, and make the draw sizes of all USTA National Level 2 Tournaments 32 singles players and 16 doubles teams. She also announced that that the national junior committee approved these changes as present to us, effective with the 2023 tournaments.

## 3. Staff Report.

- **Upcoming Town Hall Meeting:** Tommy announced that NorCal will be hosting a Junior Town Hall Meeting on Thursday, January 19, 2023. The marketing department is currently working on a Save the Date to be sent to all junior families. Included in the Save the Date will be a request for questions. Based on the responses, staff will develop the agenda to make sure those subjects are covered. Topics that will be included are: the tournament pathway, USTA Junior Team Tennis and sportsmanship. Should families want to learn more about World Tennis Number (WTN), staff will invite a representative from the USTA to field questions.
- **Participation Report:** Staff presented the most recent participation numbers for junior tournaments and the Junior Circuit as of November 30, 2022. NorCal is up in all categories, except the number of tournament directors for junior tournaments. Tommy reported that the return from COVID is still impacting the ability of some directors to return. There is still some uncertainty with the numbers as to whether the Circuit is being double counted in tournaments and the Circuit and staff will inquire as to whether this is the case and report back at our next meeting.
- **Tournament Evaluation:** Beth summarized the system NorCal currently has in place for surveying families after each tournament. The goal is to get information that will help NorCal better understand what the tournaments are doing well and where they are struggling. Currently the evaluation is a texting system that asks for a 1-5 rating on the overall tournament quality with a follow up question related to why the rating was given. The number of responses makes it impossible to follow up with each family. Staff asked for input as it considers if and how to improve the system. The consensus was that the system had to be short enough not to deter participation because when we had a longer survey in the past the response rate was very low in many circumstances. However, members also felt it was important to have a system that gathers more information that is more specific. For example, if a tournament is given a low rating because of inclement weather, it is often hard to understand if this is just because it rained, which is not preventable, or because the tournament was not prepared to handle the weather. The members also unanimously

supported any comments received be provided to the organizers so that they could use the feedback to reinforce the good things they are doing and make adjustments where they are falling short.

**4. Level 3, Level 4, and Level 5 Entry Deadlines.** Andrea presented a proposal to delay by one day the entry deadline for the Level 3, 4 and 5 tournaments, from Tuesday to Wednesday. This adjustment is being requested for several reasons:

- The National Standings Lists used to select and seed these tournaments are published on Wednesday. Despite the requirement that tournaments wait until Wednesday to select, some are selecting early and using the wrong list. This delay by one day will prevent this error.
- National Standings Lists are published at various times on Wednesday; however, as the new Serve Tennis platform matures and becomes more efficient, the lists are being published earlier in the day. By delaying the deadline by one day, in most cases players will have the opportunity to research their chances of acceptance before entries close.
- In the future (it is uncertain how far off), the USTA will be launching a feature that permits players to enter multiple tournaments and prioritize which tournaments they most want to get into. When that happens, it will be important for tournaments to have standardized deadline. Nation-wide the Sections are aligning on 10 days before the start of the tournament, which is Wednesday. This proposal brings NorCal into alignment for the future.

Tommy also explained that the Tuesday deadline is a holdover from before the nationwide structure was in place and NorCal set the dates for ranking list publication, and staff needed extra days to process many of the manual selections done at the higher-level tournaments.

Following discussion, the following motion was duly made by Suzy Cossette, seconded Jana King, and **approved** by a vote of 5 in favor, none opposed, and no abstentions:

**RESOLVED:** That, effective immediately upon approval of the USTA NorCal Board, Table 2 of the USTA NorCal Junior Tournament Regulations is hereby amended as set forth below to change the entry deadline for Level 3, 4, and 5 tournaments from two Tuesdays before the start date of the tournament to two Wednesdays before the start date of the tournament (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

<b>Table 2: Deadlines for Tournament Entry, Doubles Partner Notification, Tournament Selection, and Publication of Draws</b>				
<b>Level</b>	<b>Entry Deadlines</b>	<b>Doubles Partner Notification Deadlines<sup>2</sup></b>	<b>Player &amp; Team Selection Deadlines<sup>3</sup></b>	<b>Publication of Draws with Start Times<sup>4</sup></b>
<b>Level 7</b>	2:59 pm Pacific Time, five (5) days before the date of the tournament.	No later than the end of the day four (4) days before the start date of the tournament.	Three (3) days before start of the tournament.	10:00 am Pacific Time two (2) days before the start of the tournament
<b>Level 6</b>	2:59 pm Pacific Time, six (6) days before the date of the tournament.	No later than the end of the day five (5) days before the start date of the tournament.	Four (4) days before start of the tournament.	10:00 am Pacific Time three (3) days before the start of the tournament
<b>Doubles-Only Level 3, Level 4, Level 5<sup>1</sup></b>	2:59 pm Pacific Time, two (2) <u>Tuesdays</u> <u>Wednesdays</u> before the start date of the tournament.	No later than the end of the day on Thursday following the entry deadline.	The Friday following the Tuesday entry deadline for the tournament.	10:00 am Pacific Time three (3) days before the start of the tournament.
<b>Level 5<sup>1</sup></b>	2:59 pm Pacific Time, two (2) <u>Tuesdays</u> <u>Wednesdays</u> before the start date of the tournament.	No later than the end of the day on Thursday following the entry deadline in order for eligible teams to be selected the next day.	The Friday following the Tuesday entry deadline for the tournament.	10:00 am Pacific Time three (3) days before the start of the tournament.
<b>Level 4</b>				
<b>Level 3</b>				

**No adjustment to these deadlines may be made without the written consent of USTA NorCal.**

<b>Table 2: Deadlines for Tournament Entry, Doubles Partner Notification, Tournament Selection, and Publication of Draws</b>				
<b>Level</b>	<b>Entry Deadlines</b>	<b>Doubles Partner Notification Deadlines<sup>2</sup></b>	<b>Player &amp; Team Selection Deadlines<sup>3</sup></b>	<b>Publication of Draws with Start Times<sup>4</sup></b>
1	If a Level 5 is held concurrently with the first weekend of a Level 3 or Level 4, the Level 5 deadlines will be adjusted to the deadlines for a Level 6. If a Level 5 is held concurrently with the second weekend a Level 3 or Level 4, the Level 5 deadlines will be adjusted to the deadlines for a Level 7.			
2	Doubles players that have not previously entered as a team must notify the Tournament Committee of the partnership by this deadline. This does not apply to tournaments that use the Dominant Duo format, which require entering with a partner by the entry deadline.			
3	If a tournament has wild cards and the entries has exceeded the draw limit, the number of players or teams selected will be reduced by the number of wild cards. For example, if the draw limit is 32 and there are 2 wild cards, 30 players will be selected.			
4	When a tournament is held over two weekends, the start times for the second weekend will be published the of days in this column before the start of the second weekend of the tournament.			

**5. 12s Level 4 Excellence Selection and 12s Level 3 & Level 4 Seeding.** Andrea reported that a number of concerns have been raised with respect to the use of WTN for Excellence selection and seeding for Sectionals and Excellence in the 12 Division. Information received from the USTA indicates that Green ball results of players in the Junior Circuit are counting the same way that yellow ball results are counting in the new ITF rating system. This has led to players who are emerging from the Circuit (and some who have not yet turned 10) having dark blue check WTNs (the highest reliability) being equal to or greater than some of our best players regularly competing in the 12 Division ranking tournaments. The USTA has reported this concern to the ITF for research, and while the USTA has significant influence on how the WTN algorithm works, it is ultimately the ITF that determines how these matches are weighted.

A discussion arose as to the purpose of using ratings to select for Excellence and to seed at Sectionals and Excellence. Andrea explained the philosophy of the structure: to ensure that players who are outliers and whose ranking don't reflect their actual level of play can be selected and seeded based on their rating. This is typically a player who is aging up, or a top player that is mostly playing national tournaments. Since only the Junior Circuit players are aging up into the 12s, and those tournaments are not ranking tournaments, there is a much-lessened need, or perhaps no need, to select and seed in the 12s for these tournaments.

Andrea also explained that, although this is no longer the case, when NorCal first started using ratings for selection and seeding, the USTA was not in the current system that puts all players' results onto one National Standings List. That was also a significant reason for the need for ratings to be part of the selection and seeding process.

There was also a discussion about the purpose of the USTA adopting a rating system and whether it is intended to replace rankings for selection and seeding. Andrea reported that this is not the intent. But WTN has value in constructing level-based competitions (tournaments, Circuit Events, and Junior Team Tennis, for example), group players for camps, and identify outliers for selection and seeding.

The meeting materials also explained that a positive consequence of this proposal, if adopted, is the simplification of the procedures in the division where families are just learning the structure. Staff is getting feedback that, in particular, Excellence selection, has been confusing.

Andrea briefly referred the members to the rationale for presenting this proposal in a manner that only affected the Level 4 Excellence and Level 3 Sectionals in the 12 divisions, and not the Super Series which is also run in the 12s division, which was included in the meeting packet. The reason for this approach is three-fold:

- All of these fully-ratings based tournaments group players by rating. If a player who has emerged from the Circuit is grouped based on a rating that doesn't properly reflect their level, the results from these matches will help to adjust the player's rating to where it is more appropriate. This differs from the traditional L4 Excellence which rewards players with a seed and keeps them from playing other top players until later rounds.
- Unlike an L4 Excellence which does not have an L5 on the same weekend, concurrent L4 and L5 Super Series and concurrent Level 5 Super Series and Ratings Round Robins happen on the same weekends. This gives players who don't get into the higher Level 4 a reasonable option for play.
- It was felt that the simplest structure for all level-based tournaments was to keep the system of selection and flighting (and seeding in the case of the Super Series) based on one system in all divisions, particularly because Rating Round Robins are age-blind tournaments.

Following discussion, the following motion was duly made by Suzy Cossette, seconded Jana King, and **approved** by a vote of 5 in favor, none opposed, and no abstentions:

**RESOLVED:** That, effective immediately upon approval of the USTA NorCal Board, USTA NorCal Junior Tournament Regulation 8.D.i. is hereby amended as set forth below to require the 12 division of Excellence singles tournaments to only select players from the National Standings List (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

**8. USTA NorCal Junior Ranking Tournament Descriptions.**

**D. Open and Closed Level 4 Tournaments.**

**i. Open and Closed Level 4 Excellence Singles & Doubles Tournaments.**

**a. Sanction Period.** [unchanged]

**b. Singles Draw Size and Format.** [unchanged]

**c. Singles Selection Process - 12 Division.**

**(1) Players from National Standings List.** 32 players will be selected from the most recently published National Standings List of the division, in the order in which their names appear on the list.

**(2) Alternates.** All players not selected will be placed on an Alternate List that is ordered using the same list used to select the players. The Alternate List will be used to replace players who withdraw from the main draw. See Regulation 6.G. regarding requirements and restrictions related to the acceptance of a Late Entry that affects seeding.

**ed. Singles Selection Process - 18, 16 and 14 Divisions.**

**(1) Players from National Standings List.** Up to 20 players will be selected from the most recently published National Standings List of the division, in the order in which their names appear on the list.

**(2) WTN Ratings.** Only those players who have a WTN with a high degree of confidence (as indicated by a dark blue check mark next to the WTN) will be selected using this step. Up to 12 players with the highest WTNs will be selected, provided a player's WTN is higher than the lowest rated player selected under step #1 above. (See Regulation 5.B. for information on how players are ordered.)

**(3) Vacancies and Alternates.** If vacancies remain, players will be selected from the National Standings List used to select players under step #1 in the order in which their names appear on the list. Alternates will also be ordered in the same manner. The Alternate List will be used to replace players who withdraw from the main draw. See Regulation 6.G. regarding requirements and restrictions related to the acceptance of a Late Entry that affects seeding.

**de. Doubles. [unchanged]**

**ef. Match Formats. [unchanged]**

**RESOLVED FURTHER:** That, effective immediately upon approval of the USTA NorCal Board, USTA NorCal Junior Tournament Regulation 13.A. and B. are hereby amended as set forth below to require the 12 division of Excellence singles tournaments to only select players from the National Standings List (stricken-through language is proposed to be deleted; underlined language is proposed to be added):

**13. Seeding.**

**A. All Divisions of Closed Level 3 Sectional Championships and Open and Closed Level 4 Excellence Tournaments in the 18, 16 and 14 Divisions. [unchanged]**

**B. Closed Level 4 Excellence Tournaments in the 12 Divisions, Level 5 Championship Tournaments (except Super Series), Open Level 6 Challenger Tournaments, and Open Level 7 Tournaments. Round robin draws are not seeded.**

**i. **Singles Events.**** That players will be seeded for singles events using the most recently published Singles Seeding List of the division, in the order in which their names appear on the list. Seeds 1-4 will be seeded numerically. Seeds 5-8 will be seeded alphabetically as the #5 seed. Seeds 9-16 will be seeded alphabetically as the #9 seed.

**ii. **Doubles Events.**** Teams will be seeded for doubles events in the order of their combined standing using the most recently published Individual Doubles Seeding List of the division. See Regulation 12.C. for calculating the combined standing of a team. If there is a tie, the team with the player that has the highest doubles standing on the Individual Doubles Seeding List will be seeded first.

**C. Level 5 Dominant Duo Team Tournaments and Closed Level 4 Mixed Dominant Duo Team Tournaments. [unchanged]**

**6. **Late Entry & Seeding Invalidation.**** Andrea reported that a recent review of the USTA NorCal Junior Regulations identified an inconsistency with the language NorCal uses to describe when a Late Entry may not be accepted because of the impact on seedings. Both the USTA Regulations, and the NorCal Late Entry regulation stipulates that seeding can't be "invalidated" by the acceptance of a late entry. However, language

in a number of NorCal regulations still uses the obsolete term "affected" to describe the threshold for not accepting a Late Entry. The difference is that "affected" restricts the acceptance of any Late Entry that would change the seeding and "invalidate" restricts the acceptance of any Late Entry that no longer makes the seeding valid.

Following discussion, the following motion was duly made by Suzy Cossette, seconded Jana King, and **approved** by a vote of 5 in favor, none opposed, and no abstentions:

**RESOLVED:** That, effective immediately upon approval of the USTA NorCal Board, USTA NorCal Junior Tournament Regulations listed below are hereby amended to change the term "affects" to "invalidates" as it relates to the acceptance of a Late Entry's impact on seeding:

Regulation 8.A.vi.e.

Regulation 8.B.iii.e.(5)

Regulation 8.C.i.c. and d.(3)

Regulation 8.C.ii.e.

Regulation 8.C.iii.d.(3)

Regulation 8.C.iv.d.

Regulation 8.D.i.c.(3) and d.(3)

Regulation 8.D.ii.d.(3)

Regulation 8.D.iii.c.

Regulation 8.D.iv.d.(3)

Regulation 8.E.ii.c.(3) and d.(3)

Regulation 8.E.iii.d.(3) and e.

**7. Entry Fee Increase.** Andrea reported that NorCal last made an entry fee increase in December 2021 that took effect with the 2022 tournaments. Tommy reported that staff continues to receive feedback regarding the increasing cost of running tournaments. This includes costs associated with court rentals and other facility fees, officials, balls, awards and insurance. This has particularly been of concern to organizers of Level 6 tournaments which, unlike the L7s, are two days and require officials.

Council discussed a proposal to increase in the Level 6 fees by 10% and 5% at all other levels (except that the Level 5 Doubles Fee is set to be the same as L6 as the 5% increase would have had it at less than doubles fee for Level 6). When calculating the percentages, numbers have been rounded to the nearest dollar, and a corresponding adjustment was made to the Serve Tennis fee, which is based on the entry fee.

During discussion a question as to whether players have access to grants that will help offset the cost of playing tournaments. Andrea explained that the "TAG" Program, which stands for Tournament Assistants Grants, was discontinued when the new Serve Tennis system was rolled out because it took the staff out of the loop of managing funds going to the tournaments. This management allowed for NorCal to hold back some of the fees and award those grants at a cost to the organizers. This is no longer possible. Pam Sloan explained that one of her goals, and that of the new NorCal Strategic Plan, is to re-constitute the USTA NorCal Foundation, which became inactive during COVID, with a goal to put in place this type of assistance in the future.

Following discussion, which included the recommendation to make the entry fees "Maximums" and not a required set fee, the following motion was duly made by Chris Aria, seconded Suzy Cossette, and **approved** by a vote of 4 in favor, none opposed, no abstentions, and one recusal by Cesar de Oliveira:

**RESOLVED:** That, effective immediately if approved by the USTA NorCal Board, the entry fees for junior tournaments which are set forth in USTA NorCal Junior Tournament Regulation 6.E. shall be increased as set forth below (underlined language is proposed to be added; stricken-through language is proposed to be deleted.

**6. Player Entry.**

**E. Maximum Entry Fees.**

**Table 1: Maximum Entry Fees**

The fees in parentheses are the actual fees that will appear on the Serve Tennis Tournament Home Page when the maximum fee is charged, and These fees include the administration fee charged by Serve Tennis for processing the entry.

Level	Singles Entry Fee	Doubles Entry Fee Per Player (When Held with Singles)	Doubles-Only Tournament Entry Fee Per Player
<b>Level 7</b>	<del>\$60.00 (\$62.69)</del> \$63.00 (\$65.80)	\$6.00 (\$6.74)	<del>\$26.00 (27.46)</del> \$27.00 (\$28.50)
<b>Level 6 Ratings Round Robins</b>	<del>\$73.00 (76.17)</del> \$80.00 (\$83.42)	n/a	n/a
<b>All Other Level 6</b>	<del>\$67.00 (\$69.95)</del> \$73.00 (\$76.17)	<del>\$6.00 (\$6.74)</del> \$7.00 (\$7.77)	<del>\$33.00 (34.72)</del> \$36.00 (\$37.82)
<b>Level 5 Super Series</b>	<del>\$82.00 (\$85.49)</del> \$86.00 (\$89.64)	n/a	n/a
<b>Level 5 Dominant Duo</b>	<del>\$93.00 (\$96.89)</del> \$97.00 (\$101.04)	n/a	n/a
<b>All Other Level 5</b>	<del>\$77.00 (\$80.31)</del> \$81.00 (\$84.46)	<del>\$6.00 (\$6.74)</del> \$7.00 (\$7.77)	<del>\$38.00 (39.90)</del> \$40.00 (\$41.97)
<b>Level 4 Super Series</b>	<del>\$92.00 (\$95.86)</del> \$96.00 (\$100.00)	n/a	n/a
<b>Level 4 Dominant Duo</b>	<del>\$103.00 (\$107.25)</del> \$105.00 (\$112.44)	n/a	n/a
<b>All Other Level 4</b>	<del>\$87.00 (\$90.67)</del> \$91.00 (\$94.82)	\$8.00 (\$8.81)	<del>\$43.00 (45.08)</del> \$45.00 (\$47.15)
<b>Level 3</b>	<del>\$97.00 (101.04)</del> \$102.00 (\$106.22)	\$8.00 (\$8.81)	<del>\$48.00 (50.26)</del> \$50.00 (\$52.33)

**8. Level 5 Championship Draw Sizes.** Tommy reported that Staff has been receiving requests to increase the draw sizes of certain Championship Level 5 tournaments. The rationale for these requests is varied:

- There are many alternates in some divisions.
- Organizers report the draw is too small to get all of their “own” players in.
- It is difficult to make money running L5s with 16-player draw limits.

Andrea gave an overview of the entire Level 5 structure because NorCal has a number of Level 5 offerings: Concurrent FICQ draws of 16 (except that if only one L5 is on a weekend, it can be a MFIC draw of 32), Super Series, and Dominant Duo. The USTA permits NorCal to have a maximum of 28 Level 5s and nothing in the USTA’s 28 tournament limit prevents a larger draw size. She explained that this proposal affects only the concurrent FICQ draws of 16. Two to three of these are held on a weekend. Most are 2-day tournaments, but a few are 3 days and require doubles. The rational for this structure when it was created is two-fold:

- Permits for geographic distribution of L5s on a weekend to reduce the amount of travel.
- Draws of 16 give the opportunity for more organizations with fewer courts to run a Level 5. For example, to run 4 divisions in 2 days, it requires 8 courts.

She also noted that if there is a scenario when only one L5 in a division is held on a weekend, the regulations already permit the tournament to have an expanded draw size of 32

Council began a discussion as to whether it was warranted to permit these draw sizes to increase on weekends when there are already two to three Level 5s in a division. Included in the meeting packet was detailed information on the ranks of the first and last players accepted at the time of selection, the percentile of the first and last accepted players based on their standing in NorCal, the number of players in the draws when they were made, and the number of alternates after the draws were made. While NorCal (and the USTA) has never done an analysis of the desired last in rank for Level 5s, these tournaments are intended to high-intermediate to advanced players. Discussion focused on whether increasing the draw size will expand the opportunity to play Level 5s to players that are beyond what should be getting into this level as there are already several instances when this is happening.

Other issues of concern were the potential impact an increased draw size for one division will have on the other division, and the number of rounds played by each draw size considered - draws of 32 or draws of 24. During discussion, several considerations for opting for a draw of 24 are:

- Based on the data, this draw size would have a lesser impact on weakening the overall strength of field of the tournaments.
- It is a more manageable number of rounds to be played in one weekend.
- Expansion by 8 players would have a lesser impact on a concurrent tournament.

Following discussion, the following motion was duly made by Cesar de Oliveira, seconded Chris Aria, and **approved** by a vote of 5 in favor, none opposed, and no abstentions:

**RESOLVED:** That, effective immediately upon approval of the USTA NorCal Board, USTA NorCal Junior Tournament Regulation 8.C. is hereby amended as set forth below to permit Level 5 draw sizes of 24 in certain specified circumstances (underlined language is proposed to be added; stricken-through language is proposed to be deleted):

## 8. USTA NorCal Junior Ranking Tournament Descriptions.

### C. Level 5 Tournaments.

#### i. Level 5 Championship Singles & Doubles Tournaments.

##### a. Sanction Period; Number of Concurrent Tournaments. [unchanged]

##### b. Singles Draw Size and Format. Each singles draw size is limited to 16 players, except that

(1) If only one Level 5 is held, the draw size may be 32 players; or

(2) If at the time entries close:

• A division receives at least 24 entries, and

• The tournament has enough courts,

the draw size may be expanded to 24 players, provided that prior approval has been given by USTA NorCal.

A Feed-In Championship through the Quarterfinals with a playoff for 3rd place will be played when the draw size is 16 players. A Modified Feed-In Championship that feeds in the first two rounds of losers into the consolation and a playoff for 3rd place will be played when the draw size is 32 or 24 players. If 8 or fewer entries are received, the following draws will be played:

- If 5-8 entries are received, A Feed-In Championship through the Quarterfinals with a playoff for 3rd place will be played.
- If 3 or 4 entries are received, a Round Robin will be played.
- If 1-2 entries are received, the event will be cancelled. Players in cancelled events must be given the opportunity to play another singles event in the tournament that is not full. The Tournament Director must notify the affected players by email or telephone message immediately after entries close and are permitted to set a deadline for a player to accept or decline. Players that decline to play will not be penalized and will not be selected for the tournament. See Regulation 25.C.ii.e. for information on entry fee refunds.

**Regulation 8.C.i.b. Comment:** If applicable, it is recommended that Tournaments post on the website that there is a possibility the draw size will be expanded from 16 to 24 players; however, this is not required for the draws to be expanded.

##### c. Singles Selection Process and Alternate List. [unchanged]

##### d. Doubles. When doubles is offered as part of a tournament that offers singles, the following provisions will apply to the doubles events:

###### **(1) Draw Size and Format.** Each doubles draw size is limited to 8 teams, except that

• If the singles draw size is 32 players, the doubles draw size is limited to 16 teams; or

• If the singles draw size is 24 players, the doubles draw size is limited to 12 teams.

A single elimination draw with a playoff for 3rd place will be played.

###### **(2) Doubles Partner Not Required by Entry Deadline.** [unchanged]

###### **(3) Doubles Selection Process.** [unchanged]

##### e. Match Formats. [unchanged]

Following conclusion of business, the meeting was adjourned at 8:42 pm.