



## Northern Oregon, Northwest Washington, Southwest Washington Guideline for Rescheduling Matches

To all captains:

The goal of USTA League is to promote the play of tennis. Teams that default an entire team match maybe subject to a grievance filed by the Section. Therefore, it is the USTA/PNW's goal that no team defaults an entire match. We encourage everyone to be as flexible as they can with reschedules. The goal is to take care of any potential conflicts within the first **three weeks** of the release of the schedule in TennisLink. This helps facilities and captains plan and enjoy the season without having to worry about rescheduling throughout the entire season thus eliminating all of the back-and-forth emails trying to make a new date/time work with all your players.

Once the schedule is published to TennisLink, captains have **three weeks** from this date to work on a date which is mutually agreeable to both teams. The team captains then need to email the match reschedule date and time to the League Coordinator to have it updated on TennisLink. The USTA and Facilities would like ALL reschedules to be completed within the three-week time frame. This will make things easier for facility programming as well as easier for captains who sometimes set their line ups well in advance and last minute reschedules tend to create issues when some captains are working on trying to qualify their players or even just to be fair in giving players equal number of matches. When reschedules happen throughout the season, players that were available on the scheduled date may not be available for the opposing team's request. If this is taken care of up front then everyone can plan accordingly.

### Match Reschedule Guidelines:

When a captain is unable to field a team for a match, (2 out of 3 courts for Mixed 18 & Over, Mixed 40 & Over, Adult 55 & Over, and Adult 65 & Over; 3 out of 5 courts for Adult 18 & Over; 3 out of 4 courts for Adult 40 & Over) then rescheduling the match is an option. (Because your best player(s) are not available is not an acceptable reason to ask for a reschedule.)

1. For three weeks from the date the schedules are released, captains will be given an "Automatic" grace period. Both captains will be responsible for checking the dates and times of all their matches and notifying the opposing captain and League Coordinator of any rescheduling requests. Some clubs have a no reschedule policy. If that is the case and no reschedule is possible, captains need to make every effort to field the minimum number of individual matches for a legal team match on the originally scheduled match date.
2. After the three-week grace period, there will be no more reschedules. Your League Coordinator will give you plenty of notice and reminders to finalize your reschedules. We certainly understand throughout the season, many things can change or occur. If you run into a situation where you can't field the minimum required to field a valid match that is when you will need to contact your Local League Coordinator. **(Keep in mind that many clubs have limited the court times available for USTA play or have a "No Reschedule Policy").**

The above procedure does not apply when there is a club/facility schedule conflict. When this occurs, the facility will inform the League Coordinator and home team captain. Both teams must then comply with the reschedule when there is a club/facility schedule conflict. Any agreement worked out between the two captains, club/facility, and coordinator for a new date and time is acceptable. If there is no agreement between the captains, the league coordinator will select the new date and time for the match. The other exception is if a team advances to Sectionals and/or Nationals and does not have sufficient players for that match.

**Reminder to Captains: Players can be added to your rosters up until the 2nd to last match of the season.**