



8105 Exchange Drive, Austin, TX 78754  
Tel: (512) 443-1334 Fax: (512) 443-4748  
Website: www.usta.com/texas

**OFFICIAL COMPLAINT**

Must be received in the USTA Texas Section Office within fourteen (14) days of the incident.

**Complaint Filed By:**

Print Name

Signature

Address, City, State, Zip

Telephone Number

Email

**Subject of Complaint:**

Last Name, First Name, Middle Initial (if known)

Street Address

City, State, Zip

**Tournament:**

Date:

Court Site:

Date of Incident:

Name of Tournament Director:

Name of Tournament Referee:

**COMPLAINT: (Use back of page to give details of complaint)**

**Name(s) of Tennis Official(s) Involved:**

Did the player request the assistance of an official in resolving this problem? \_\_\_\_\_

If so, what was the official's response? \_\_\_\_\_

(Continue on separate sheet if necessary)

**Witnesses:** (Other players, officials, spectators, etc. Please provide names, addresses and phone numbers)

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SEE REVERSE FOR IMPORTANT INFORMATION ABOUT THE DISCIPLINARY PROCESS.

### About the Discipline and Grievance Process

1. Your complaint will be forwarded to the USTA Texas Section's Discipline and Grievance Committee for investigation.
2. The subject of your complaint will be notified of your allegations against him/her and will be asked to respond.
3. It is difficult for the Discipline and Grievance Committee to investigate complaints that are not substantiated by third-party witnesses. Witness statements should be submitted along with the Complaint Form, if possible.
4. The Discipline and Grievance Committee cannot rule on, or make changes relative to, complaints regarding line calls, score disputes, foot faults, cheating, or any other alleged infractions that took place on the court. Matches stand as played.
5. The Discipline and Grievance Committee does investigate patterns of conduct, that is, repeated complaints against an individual.
6. Complete details about the disciplinary system may be found in the USTA Texas Section Standing Orders, Article IX. *Disciplinary Rules and Procedures*. The Standing Orders may be found on the [www.usta.com/texas](http://www.usta.com/texas) website.
7. Players should remember that disputes should be handled on the court, if possible. Only during a match can problems be solved affecting that match. Players should request the assistance of an official if necessary. Certified officials are assigned to every playing site and will assist players if called. Certified officials are also authorized to overrule players' calls even without a request, if a clear and obvious error is seen.