



USTA TEXAS
IS EXTENDING

AN INVITATION FOR PROPOSALS

TO HOST THE

2020, 2021, & 2022

USTA TEXAS

SLAM SECTION CHAMPIONSHIPS

[PROPOSAL DEADLINE: APRIL 12TH, 2019](#)

If you ("you" or "Host") are interested in participating in this dynamic event, have an active and enthusiastic tennis community, and a supportive civic and municipal community partner and/or host facility, we invite your proposal to host this major event.

This annual nine-day tennis tournament will be held in June of 2020, 2021 and 2022 (each, an "Event") will bring approximately 1,100 players (12-, 14-, 16-, 18-and-under) from across the state of Texas to your area.

Details and Forms required to submit this proposal (this "Proposal") are contained on the attached pages.

Additional pages may be attached to this Proposal with any further information you wish to present to the Selection Committee for purposes of evaluation and consideration of the Host, including information relating to tennis facilities, hotels, player party venue, amenities, and any additional information concerning the community or the tennis environment which Host believes will provide an accurate representation of your ability to successfully host the Event.

USTA TEXAS

SLAM SECTION CHAMPIONSHIPS

GENERAL:

The following pages list the specific details, requirements, and responsibilities for both USTA Texas and this Section Championship Host. A list of questions for the Host is also attached. Please answer all questions completely. The USTA Texas Selection Committee will review all Proposals submitted and will select a Host for the Section Championships. All terms and stipulations are open for discussion, but USTA Texas reserves the right for approval of any request(s).

This Host must partner with their local tennis facilities, their Community Tennis Association (CTA), their Chamber of Commerce, Visitor & Convention Bureau, Sports Authority, and/or other organizations that can assist with the tasks needed to provide a successful event.

Any questions regarding this event or the specifications contained herein may be referred to the USTA Texas Director of Junior Tennis, Julio Godreau. Please refer to the contact information provided below.

There will be no player entry fees available or payable to the Host to fund any expenses related to the event.

JULIO GODREAU | DIRECTOR OF JUNIOR TENNIS

USTA TEXAS

8105 EXCHANGE DRIVE

AUSTIN, TEXAS 78754

GODREAU@TEXAS.USTA.COM

O: (512) 443-1334 EXT. 210

F: (512) 443-4748

HOST REQUIREMENTS

SITE/COURT REQUIREMENTS PROVIDED BY HOST:

1. The Host must adhere to the court requirements below in order to run a successful and efficient event:
 - A maximum of 16 different sites (preferred)
 - As few as 30 and as many as 110 courts could be required, (see table below for projected estimate – this could change).

Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
100 courts	110 courts	110 courts	110 courts	100 courts	75 courts	50 courts	50 courts	30 courts	30 courts

- Additional sites must be within a reasonable driving distance from one another.
 - Documentation must be presented upon submission of Proposal to confirm the courts are available at the time of the Section Championships for each day.
 - Court conditions at each site must meet USTA Texas requirements. Such conditions include (but are not limited to) court surfaces, players' on-court seating, nets, scorecards, and windscreens. USTA Texas reserves the right to decline the use of any courts/facilities proposed for the Section Championships that do not meet USTA Texas requirements. If facilities do not meet these requirements, USTA Texas may request that the Host take action to align the location(s) with the required standards or to find an alternate facility, if necessary.
 - Courts must be hard surfaced, lighted for night play (minimum of 60 courts), and must be available 24 hours a day for the duration of the Section Championships.
2. The availability of local indoor/covered courts is preferred (but not required) in the event of inclement weather. The indoor/covered courts should be no more than a 30-minute drive from the main Host site.
 3. The availability of practice courts is required, as courts used for match play cannot be used simultaneously as warm-up courts. These courts should not be counted as both match sites and practice sites when listing Site Locations in this Proposal. The practice courts should be within a reasonable driving distance from the main Host site (maximum of 30 minute drive).
 4. The Host must provide adequate and clean restrooms that are within a reasonable distance (no more than three (3) minutes, walking) of the tennis courts and tournament desk at each site. No additional fees can be charged to the players for the use of these restrooms and/or showers. If portable units are needed they must be the trailer type and will need prior approval by USTA Texas.
 5. All sites must provide chairs or benches on-court for all players (minimum of 4 chairs per court or 2 benches).
 6. The Host must have water and ice available for tournament players at all sites.
 7. The Host must have roll-dries available at all sites (1 for every 2 courts).

8. The Host must provide all sites with scorecards and singles sticks for each court.
9. The Host must furnish tournament desks (6-foot table with chairs) at each site, either an air conditioned facility or a shaded area (tent).
10. All sites must have internet access for site directors.
11. All sites must have an electrical outlet adjacent to the tournament desk.
12. All sites should be equipped with a PA system (could be as simple as a bullhorn for smaller sites).
13. The Host must provide adequate, free parking to all players and staff at all sites.
14. The Host must ensure at least one covered shade area for players at all sites. This area must be able to accommodate at least 30 players. If this number cannot fit in one location, additional areas must be made to accommodate at least the remaining number of players.
15. The Host must provide a break area, water, and meals for officials and tournament staff as agreed.
16. The Host must provide a meeting space or classroom at the main site that can hold up to 50-75 people.
17. The Host must provide a local information desk at the main site that is manned through the first four days.
18. The Host must have a racquet stringer(s) available at tournament main site. Stringing may be done at the player's expense.
19. The Host must have standard maintenance/operation procedures in place for each site: clean courts, trash removal, clean restrooms, etc.
20. The Host must assemble a Tournament Organizing Committee to work with USTA Texas throughout the year.
21. The Host must provide Proof of Liability insurance to USTA Texas prior to the start date of the tournament. This insurance must cover all tournament sites, USTA Texas, and USTA. Insurance requirements will be determined by state law and by USTA and USTA Texas requirements. The specifics of insurance coverage will be determined once the Host has been selected.
22. The Host must list local information for tournament homepage/website: (shopping, movies, entertainment, all hotels, restaurants, etc.)
23. The Host must coordinate room blocks at local hotels for all players at a reasonable rate and within a reasonable driving distance to the main site.
24. The Host must arrange or provide free hotel rooms or housing for out-of-town Officials, Site Directors, Tournament Director(s), and USTA Texas Staff. In the event that the Host is unable to make these arrangements, they are responsible for arranging appropriate and alternative lodging accommodations for said staff.
25. The Host must arrange and provide free lunch or/and dinner for Officials, Site Directors, and Tournament Director(s).

REQUIRED SOCIAL EVENTS AND CONSIDERATIONS FOR PLAYERS PROVIDED BY HOST:

1. Welcome Event – Please note that all aspects of the event must be approved by USTA Texas.
2. Player Party – Coordinated by the Host (First Sunday or Monday of the event – USTA Texas section will select the day). The Host is encouraged to partner with local providers for the venue, food, and entertainment to host an event that is both fun and cost effective. The Selection Committee will strongly consider Proposals which convey a Host’s willingness to fund (and fundraise) for this Player Party. Please note that there may be up to 600 players in attendance, and all aspects of the event must be approved by USTA Texas.
3. Welcome Bags – given to each player upon Registration. The Host should provide “goodie bags” with such items as maps, coupons for local businesses (which do not conflict with Section sponsors), sample products (which do not conflict with Section sponsors), information brochures for local restaurants, and information of local tours or points of interest. Please note that Welcome Bags may be subject to other additions and/or requirements in the future, as deemed necessary by USTA Texas.

ADDITIONAL REQUIRED ITEMS PROVIDED BY HOST

1. The Host is responsible for all court fees for any outdoor, indoor/covered, or additional practice courts.
2. The Host provides Tournament Player Stations with water/ice/fruit/snacks at each site for players and coordinates with volunteers to maintain the stations for the duration of the Section Championships.
3. The Host provides an event t-shirt and a player gift. All designs or sample products must be sent to USTA Texas for approval prior to its manufacturing and distribution to the players.
4. The Host provides two (2) athletic trainers at the main site and one (1) at two additional sites, as directed by USTA Texas.
5. The Host organizes a team of operational volunteers and a written plan to provide meals and beverages at all sites for site directors, officials, and other tournament staff.
6. The Host provides door prizes for the Player Party.
7. The Host provides and coordinates volunteers to assist with sponsorship and marketing tasks, including, but not limited to, hanging/installing USTA Texas sponsor- and Section-approved banners and advertising devices at the tournament sites prior to the first day of play, and removing these items immediately following the completion of play on the last day of tournament play; accommodating, as needed, any USTA Texas on-site sponsor and marketing promotions.

USTA TEXAS RESPONSIBILITIES

1. USTA Texas will provide all office supplies for the administration of the Section Championships.
2. USTA Texas will provide the tennis balls for Section Championships match play.
3. USTA Texas will provide awards for the champions and finalists (1st, 2nd, 3rd, 4th, and 5th place in singles and 1st, 2nd, 3rd, and 4th in doubles).
4. USTA Texas will provide sportsmanship awards.
5. USTA Texas will provide national, sectional and sponsorship banners at the main site and at any additional sites (TBD).

SPONSORSHIP

- The USTA Texas Section Championships are the property of the USTA and USTA Texas. Title and presenting sponsorship sales are not permissible by the Host, and all USTA and USTA Texas Section Championship sponsorship commitments must be honored and fulfilled by the Host as they apply. The Host must contact the USTA Texas Senior Marketing Manager to receive approval, prior to the beginning of the event, regarding any potential sponsorship or advertising opportunities associated with this event. Please note that the terms of sponsorship sales will be fully negotiated between USTA Texas and the Host upon selection.
- Any use of the USTA and USTA Texas logos and marks must be submitted to the Senior Marketing Manager for review and approval prior to the event.
- The Host area's CTA must acknowledge awareness and general support for hosting this event by providing a Certificate of Awareness. This certificate does not commit the local CTA to any specific asset or financial obligation as a part of the potential contract with USTA Texas. A Certificate of Awareness is included in this document.

CONCESSIONS & LICENSED MERCHANDISE

- The Host is responsible for acquiring any local or state permits for concession and souvenir sales, should they be required.
- Any official Section Championships items vended by the Host must be acquired through an approved USTA vendor.
- USTA Texas reserves the right to sell USTA or USTA Texas merchandise at each of the tournament sites and must provide a minimum of ten (10) days prior notice to the Host for proper permitting process.

REVENUE GENERATING OPPORTUNITY FOR CTA OR HOST

Each year, USTA Texas will give a one-time payment of \$10,000.00 to the CTA or partnering organization at the conclusion of the Section Championships, given that the CTA or partnering organization has been actively involved throughout the entire event process – before, during, and after the event.

If the requirements mentioned above are met, the CTA or partnering organization will also be given the opportunity to retain 100% of the revenue generated through local sponsorships. These local sponsorships will be considered as “Other Sponsors” and will require USTA Texas approval prior to the event taking place. USTA Texas reserves the rights to sponsorship revenue that is generated from a “Title Sponsor” and/or “Presenting Sponsor”. USTA Texas has the final approval to categorize any/all sponsors.

In addition to the opportunities listed above, the CTA or partnering organization will also be given the right to any financial contributions provided by the CVB for the event.

USTA TEXAS SECTION CHAMPIONSHIP

Please complete the following pages in full and send to the USTA Texas Selection Committee for consideration.

PROPOSAL DEADLINE: APRIL 12TH, 2019

CHAMPIONSHIP MASTERS (12s) 32 PLAYERS
CHAMPIONSHIP MASTERS (14s - 18s) 96 PLAYERS
SLAM SECTION CHAMPIONSHIPS APPX. 1000 PLAYERS

HOST INFORMATION

Please provide the following information (print).

CITY / AREA: _____

HOST ORGANIZATION / FACILITY: _____

HOST CONTACT (FIRST/LAST): _____

PHYSICAL ADDRESS:

(STREET) _____

(CITY) _____ (STATE) _____ (ZIP) _____

PHONE NUMBERS:

(WORK) _____ (CELL) _____

(HOME) _____ (FAX) _____

E-MAIL ADDRESS: _____

SITE INFORMATION

Please include any practice sites and/or indoor sites (in case of inclement weather).

<i>List Site Name/Address:</i>	<i>Court Surface</i>	<i>Number Secured Outdoor Courts</i>	<i>Number Secured Lighted Courts</i>	<i>Number Secured Indoor Courts</i>	<i>Distance from Main Site</i>	<i>Number Accessible Restrooms</i>
Main Site:	Hard				X	
Additional Site:	Hard					
Additional Site #2:	Hard					
Additional Site #3:	Hard					
Additional Site #4:	Hard					
Additional Site #5:	Hard					
Additional Site #6:	Hard					
Additional Site #7:	Hard					
Additional Site #8:	Hard					
Additional Site #9:	Hard					
Indoor Site:	Hard					
Additional Indoor Site:	Hard					
Additional Indoor Site #2:	Hard					
Practice Site:	Hard					
Practice Site #2:	Hard					
Practice Site #3:	Hard					
Practice Site #3:	Hard					
Practice Site #4:	Hard					

SITE/COURT REQUIREMENTS

Please answer the questions requested below. All questions are listed in the QUESTION Column.

If the answer to your question is yes, place an "X" in the YES Column.

If the answer to your question is no, place an "X" in the NO Column.

If your answer requires an explanation, please provide your explanation in the appropriate column. For example, if the question asks, "if yes, how many?" and your response is 10, you will write "10" in the YES Column. If the question says, "if no, please explain," you will provide your brief answer in the NO Column.

QUESTION:	YES	NO
According to the chart provided under the "Host Requirements" section, does the Host have the minimum number of courts available for the event?		
Is the distance between the main site and the furthest additional site less than 25 miles? If no, please explain.		
Are the courts located at sixteen (16) or fewer sites?		
Are the courts lighted, hard surface, and available 24 hours a day during the event?		
Will the Host pay for all court fees, if required?		
Does the Host have indoor/covered courts in case of inclement weather?		
How many indoor/covered courts are available? Previous answer <u>yes</u> – provide the following: - # of courts - Driving time (minutes) from main site to indoor site - Driving distance (miles) from main site to indoor site Previous answer <u>no</u> – place an "X" in the NO Column		
Will the Host pay for any court fees for the indoor/covered courts?		
Does the Host have practice courts available? If yes, how many?		
Do all sites have adequate restroom facilities?		
Is there a need for a Portable Restroom Trailer? If yes, how many sites?		
Do all sites have four (4) on-court chairs or two (2) benches for players (on every court)?		
Will all sites have one (1) roll-dry available for every two (2) courts?		
Will each court be provided with scorecards and singles sticks?		
Will all sites be furnished with a tournament desk, either in an air-conditioned facility or a shaded area (tent)?		

Will all sites provide either a TV monitor or erasable board to list players currently on court?		
Do all sites have internet access available for directors and tournament staff?		
Will electrical outlets be available at each tournament desk?		
Will all sites be provided with a PA system?		
Do all sites have adequate, free parking?		
Does each site have at least one (1) covered, shaded area for players?		
Does the main site have a break area for all officials and tournament staff?		
Can the Host provide a meeting space or classroom at the main site that can hold up to 50-75 people?		
<p>Could the Host provide any additional meeting spaces or classrooms, either at the main site or an alternative site?</p> <p>Previous answer <u>yes</u> – provide the following:</p> <ul style="list-style-type: none"> - # of spaces - Capacity of each space <p>Previous answer <u>no</u> – place an “X” in the NO Column</p>		
Can the Host provide a local information desk at the main site to be set up and manned for the first four (4) days?		
Can the Host have a racquet stringer(s) available at three (3) sites to be used at the player’s expense?		
Can the Host provide standard maintenance/operation procedures for each site (clean courts, trash removal, clean restrooms, etc.)?		
Can the Host assemble a Tournament Organizing Committee?		
Will Proof of Liability insurance be provided for all sites?		
The Host will provide lunch or/and dinner (as requested by USTA Texas) for Officials, Site Directors, and Tournament Director(s)?		
Can the Host provide local information for the tournament homepage/website (shopping, movies, entertainment, all hotels, restaurants, etc.)?		
<p>Are there at least 1,100 hotel rooms available in the area, have adequate free parking, and can be blocked for players at a reasonable rate for the event?</p> <p>If yes, what is the average nightly rate (\$)?</p>		
Will the Host arrange for free hotel rooms or housing for out-of-town tournament directors, officials, and staff?		

SOCIAL EVENTS AND CONSIDERATIONS FOR PLAYERS

If the answer to your question is yes, place an "X" in the YES Column.

If the answer to your question is no, place an "X" in the NO Column.

If your answer requires an explanation, please provide your explanation space below. **Additional information may be attached to this Proposal to explain:**

- Additional benefits or amenities the Host may provide, if chosen
- An explanation of alternative methods to achieve or replace any required items that cannot be fully or specifically met
- Any additional information that may assist the Selection Committee in making a decision regarding the Proposal

Can the Host provide the Welcome Event	YES	NO
If <u>yes</u> , please describe the proposed plans for the Welcome Event in the space below.		

Can the Host provide the Player Party on Sunday?

YES

NO

If yes, please describe the proposed plans for the Player Party in the space below.

Will the Host provide "Welcome Bags" for all players? If <u>yes</u> , please describe the items in the bags in the space below.	YES	NO
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ITEMS FOR HOST CONSIDERATION

PLEASE SELECT	YES	NO
Will the Host provide Tournament Player Stations with water/ice/fruit/snacks at each site for players and coordinate with volunteers to maintain the stations for the duration of the event?		
Will the Host provide an event t-shirt and a player gift?		
Will the Host provide two (2) athletic trainers at the main site and one (1) at two (2) additional sites?		
Will the Host organize a team of operational volunteers and a written plan to provide meals and beverages at all sites for site directors, officials, and other tournament staff?		
Will the Host provide door prizes for the Player Party?		
Will the Host provide and coordinate volunteers to assist with sponsorship and marketing tasks, including (but not limited to) hanging/installing USTA Texas sponsor- and Section-approved banners and advertising devices at the tournament sites prior to the first day of play, and removing these items immediately following the completion of play on the last day of tournament play; accommodating, as needed, any USTA Texas on-site sponsor and marketing promotions?		

HOST SITE SUPPORT

Additional information may be attached to this Proposal to explain:

- Additional benefits or amenities the Host may provide, if chosen
- An explanation of alternative methods to achieve or replace any required items that cannot be fully or specifically met
- Any additional information that may assist the Selection Committee in making a decision regarding the Proposal

List local amenities in the area, including (but not limited to) food, lodging, movie theaters, water parks, etc.

If selected, how will the Host make this event special by promoting a positive tournament experience for all participants and their families?

There are likely to be multiple organizations submitting Proposals for this event. Why should the Selection Committee select this organization to serve as the Host of the 2020, 2021, and 2022 Section Championships?

SUBMISSION OF PROPOSAL

By submitting this Proposal, and in consideration of USTA Texas reviewing this Proposal and potentially awarding the 2020, 2021, and 2022 Event to Host (which Host agrees is sufficient), Host understands, acknowledges and agrees as follows:

1. USTA Texas is under no obligation to award the 2020, 2021, and 2022 Event (or any future Event) to Host, and USTA Texas has the right, in its sole and absolute discretion, to award the Event to the candidate of its choice.
2. If, after the date Host submits this Proposal, Host becomes aware of any change in or to the information, documentation, representations or details provided by or on behalf of Host in this Proposal or otherwise in connection with the Event (collectively, the "Host Materials") that would have an adverse impact on Host's ability to successfully operate the Event, or otherwise renders the Host Materials, in whole or in part, misleading, inaccurate or untrue in any way, then Host agrees to promptly notify USTA Texas and update the affected Host Materials so that the entirety of the Host Materials is complete, true and accurate. Any breach of or failure to comply with the foregoing may result in the withdrawal of Host from consideration for the Event, or if the Event has been awarded to Host, then withdrawal of Host from the Event, and/or or any or all awarded USTA Texas-sanctioned events for the current year and denial of USTA Texas-sanctioned events in future years. Such determination will be made in USTA's Texas absolute discretion.
3. If Host is selected, Host will obtain and maintain appropriate commercial general liability insurance (including contractual liability and personal injury coverages and such other coverages as may be appropriate) insuring against liability for loss, damage or injury to property or persons which might arise out of the Event and covering each Event site, naming USTA Texas and USTA as additional insureds or loss payees, in the amounts and with the limits which USTA Texas deems appropriate to sufficiently cover the risks associated with the Event.
4. If Host is selected, Host represents and warrants that the Event will be planned and operated in accordance with all USTA Texas rules and regulations, and Host covenants to plan and operate the Event in accordance with all such USTA Texas rules and regulations.
5. By submitting this Proposal to USTA Texas, Host agrees to, and hereby does: (a) indemnify, protect and hold USTA Texas, its partners, officers, directors, employees, agents, servants, contractors, customers, licensees and invitees (collectively, the "USTA Texas Parties") harmless from and against any and all liabilities, claims, causes of action, fines, damages, suits and expenses, including attorneys' fees and necessary litigation expenses arising out of, resulting from or in any way related to the Event (as context requires, a "Claim" or the "Claims"), and upon notice from USTA Texas, Host shall provide a separate defense to any such Claim at Host's sole cost and expense by counsel reasonably satisfactory to USTA Texas; and (b) release the USTA Texas Parties from any and all Claims which Host might otherwise now (and agrees to execute a release of any and all Claims which Host may hereafter possess) against the USTA Texas Parties, including any Claim covered or which should have been covered by insurance maintained and/or required to be maintained by Host pursuant to any agreement(s) by and between Host and one or more USTA Texas Parties relating to the Event (including, without limitation, the USTA Texas Sanctioned Tournament Agreement to be executed by Host upon award of the Event by USTA Texas). **THIS INDEMNITY AND RELEASE SHALL APPLY TO EACH CLAIM, REGARDLESS OF CAUSE OR ORIGIN OF SUCH CLAIM, INCLUDING, WITHOUT LIMITATION, SOLE, JOINT, OR CONCURRENT NEGLIGENCE OF ANY ONE OR MORE OF THE USTA TEXAS PARTIES, BUT SHALL NOT APPLY TO ANY CLAIM TO THE EXTENT CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY ONE OR MORE USTA TEXAS PARTIES.**

EXECUTED ON _____, BY (*signature of representative of Host*): _____

Name (print): _____ Title: _____

CERTIFICATE OF ACKNOWLEDGEMENT AND SUPPORT

This is to acknowledge that the CTA (Community Tennis Association) or Partner Organization of the proposed host and any associated sponsoring institutions have been informed of the intent to host the Section Championships for the period indicated.

SIGNATURE OF CTA PRESIDENT OR PARTNER ORGANIZATION

DATE

PROPOSAL SIGNATURE:

REPRESENTING:

SIGNATURE

*CITY, CHAMBER OF COMMERCE, TENNIS FACILITY, CTA,
SPORTS OR VISITOR/CONVENTION BUREAU*

PRINTED NAME

RETURN WITH ADDITIONAL INFORMATION AND ACCOMPANYING MATERIALS BY
APRIL 12TH OF 2019 TO:

JULIO GODREAU | DIRECTOR OF JUNIOR TENNIS

USTA TEXAS

8105 EXCHANGE DRIVE

AUSTIN, TEXAS 78754

GODREAU@TEXAS.USTA.COM

O: (512) 443-1334 EXT. 210

F: (512) 443-4748

Please refer to the "Revenue Generating Opportunities" section on page 7 of this Proposal document for details, as needed.